

MEMORANDUM OF UNDERSTANDING FOR MUTUAL AID "MOU" BETWEEN MIAMI UNIVERSITY AND MCCULLOUGH-HYDE MEMORIAL HOSPITAL

A. Introduction

The Oxford area is susceptible to disasters, both natural and man-made, that could exceed the resources of McCullough-Hyde Memorial Hospital (MHMH). A disaster could result from incidents generating an overwhelming number of patients (e.g. Pandemic Flu, act of terrorism at Millett Hall during major sporting event, etc.), or from incidents such as hospital building or plant problems resulting in the need for assistance to allow us to keep patients housed at MHMH or for partial or total evacuation.

B. Purpose

This Memorandum of Understanding (MOU) is a voluntary agreement between Miami University and MHMH to provide assistance at the time of a disaster or other emergency situation. For purposes of this MOU, a disaster is defined as an overwhelming incident that exceeds the effective response capability of MHMH.

C. Maintenance of MHMH's disaster program

This agreement does not absolve either party from the need to maintain their own disaster plans. This agreement shall not over-ride or replace any other agreement already in place between MU and its partners, or MHMH and its partners. In the event this agreement's language is in conflict with language in other documents, the language in existing documents shall prevail, unless otherwise specifically stipulated elsewhere in this agreement.

D. Communication

In the event of a disaster, the MHMH Hospital Command Center (HCC) will contact the Miami Police at 529-2222 to notify the University of what type of incident is occurring and what type of assistance may be required. Miami University Police will communicate this information with appropriate MU officials per their SOPs. The MHMH HCC will keep MU updated through the MU Police.

E. Lending and Receiving help from Miami University

1. Authority

Only a senior hospital administrator or a designee such as an incident command or staff member in an established HCC has the authority to initiate a request for resources pursuant to this MOU. This request will initially be made verbally, but must be followed up with written documentation specifying such information as the

type and quantity of supplies or personnel needed, an estimate of how quickly they are needed, and the time period for which it is estimated that they will be needed, etc.

2. Types of assistance that may be requested of Miami University include, but are not limited to:

- a. Medical Care at the Miami University Health Services for non-critical injured or ill patients
- b. Requests for security shall be directed to the Oxford Division of Police, who will request MUPD via the existing mutual aid agreement, if MUPD is needed.
- c. Transportation: This can be of patients to MU Health Services by Miami Metro buses or of supplies from MU or in region
- d. Food Services: Assisting in providing patient and or staff meals
- e. Temporary Housing: This can be for staff or for patients. If temporary housing for patients is required, MHMH will provide staff to provide needed medical care and medication (e.g. in a pandemic flu incident).
- f. Personnel: Individuals who are made available to MHMH or to MU Health Center shall provide proof of their professional licensure (e.g. RN, MD) if possible. If this is not possible MU and MHMH will follow their Emergency Privileging policies.
- g. Morgue Assistance: Since MHMH does not have a morgue, nor is there a morgue in Oxford, depending on the incident, Goggin Arena or other area as identified by MU officials may be utilized for Morgue storage.

MHMH will maintain current MOUs with all hospitals in its region. **MHMH will only request assistance from MU after all local and regional resources are exhausted.**

F. Media Relations and Release of Information

Both Miami and MHMH agree that the Joint Information Center (JIC) will be the primary source of information for the media related to the disaster or emergency situation. If a JIC has not been established, the Public Information Officer (PIO) from the lead agency handling the incident response will be the primary source of media information.

G. Miscellaneous Provisions

1. Term and termination --

The term of this MOU is for three years commencing on _____, 2008. Miami University may terminate its participation at any time, by providing a written notice to the President and CEO of McCullough-Hyde Memorial Hospital at least 30 days prior to the effective date of such termination.

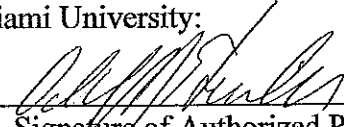
2. Confidentiality –

Both MHMH and Miami University shall maintain the confidentiality of all patient health information and medical records in accordance with applicable State and Federal laws.


3. Review and Amendment –

This MOU shall be reviewed at least every three years, or upon request of Miami University or McCullough-Hyde Memorial Hospital. It may be amended by the written consent of the authorized representatives of the participating agencies. All amendments must be in writing and signed by an authorized official from both agencies.

Miami University:


Signature of Authorized Person
 Sr. Assoc. Vice Preside
Title
 9-4-08
Date

McCullough-Hyde Memorial Hospital


Signature of Authorized Person
 President and CEO
Title
 8/13/08
Date