

# KAYLAN HAVIGHURST

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## EDUCATION

*Miami University, Oxford, OH*

Bachelor of Arts

Major: Art History and Architecture; Minor: Arts Management  
Dean's List, 4 semesters

May 20XX  
GPA: 3.66/4.00

*Study Abroad Program, Urbino, Italy*

Summer 20XX

- Studied art and architecture in Italy via a 6-week cultural immersion program
- Improved Italian language skills while living with a host family

## RELATED EXPERIENCE

*Miami University Art Museum, Oxford, OH*

Volunteer

Fall 20XX – present

- Prepare materials and content for presentations to area school children
- Assist staff in set-up and installation of new exhibits
- Serve as a resource to visitors by greeting them, answering questions, and directing them to exhibits

*Art & Architecture History Association, Miami University, Oxford, OH* August 20XX – May 20XX

President

- Led meetings of 20–45 general board members, provided direction for upcoming year

Contributor/Art Editor

- Published regularly in AAHA's art journal
- Designed the layout using InDesign and chose the artwork included in each issue of the art journal

*College of Creative Arts Student Advisory Council, Oxford, OH*

Member

July 20XX – present

- Represent 2000 students in the School of Fine Arts to voice their feedback and opinions to the Dean of the college
- Collaborated on a proposal with various workgroups of faculty, students, and associate deans to align the Fine Arts curriculum more interdisciplinary work

## LEADERSHIP EXPERIENCE

*Sigma Lambda Gamma National Sorority, Oxford, OH*

August 20XX – May 20XX

Vice President of Chapter Operation

- Chapter was ranked as having the third highest GPA nationally for three consecutive years

## SKILLS

Visual exhibit design and set-up experience

Adobe Photoshop and InDesign

Fluent in Spanish

Conversational in Italian