

JOB & INTERNSHIP SEARCH

During Your Internship

Congratulations on securing your internship! There are a number of things you can do to maximize the experience and make the most out of your internship.



The more time you invest in researching and reading about the company before your first day the better.

Review Website • Products & Services • Leadership Team • Annual Report • Current Events



Simple Tip: if you need to travel to your internship make sure you leave early to avoid arriving late, and if you'll be using virtual technology make sure to test any equipment beforehand and address issues with your recruiter accordingly.

Do Your Best. It is common for employers to use internships as a pipeline for full-time hires with their organization. Either way, approach each day with a genuine curiosity to learn more and do more. Going above and beyond what you are asked to do can help make a lasting impression.

Are there any **past Miami interns** that you could connect with to ask questions about their experience and see if they have any tips for you? Miami Alumni Connect, LinkedIn, and Handshake are all great tools to make connections.



Respond promptly to any email communications from your recruiter prior to your first day. This is a chance to continue showcasing your professionalism!

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If you have questions about your internship, don't hesitate to initiate contact with your recruiter to seek clarity!



Your internship may push you **outside of your comfort zone.** That's ok and is actually a good thing! This is where you can grow as a professional.

Approach each day with a growth mindset, a positive attitude, and a drive to help others and make an impact.

Relationships are important!

Take time to get to know not only fellow interns but also professionals with the company. Take the initiative, request to connect on LinkedIn and keep in touch.



Have fun! At the end of the day, an internship is a great opportunity to better discover **what interests you** and sometimes even discover what doesn't interest you. Both are valuable take-aways.

As your internship nears its end, most companies will have articulated what the next steps are. For example, will there be an opportunity to interview for a full-time role or could you do the internship again? If you encounter a lack of clarity around this or other issues, don't hesitate to **engage in conversation with your recruiter.**

Finally, **keep meeting with your Career Advisor!** They can help you unpack your internship experience and prepare for the next phase of your career journey.