

**BOARD OF TRUSTEES  
MIAMI UNIVERSITY  
Minutes of the April 29, 2011 Meeting**

The Secretary to the Board reported that as specified in the Regulations of the Board of Trustees of Miami University, and in compliance with Section 121.22 of the Ohio Revised Code, due notice had been given prior to the holding of this meeting of the Board of Trustees.

The meeting was called to order at 9:05 a.m. in the Heritage Room in the Phillip R. Shriver Center on the Oxford Campus with Mr. Donald Crain presiding. The Secretary of the Board called the roll and reported seven voting members present. In addition to the Board members, President Hodge, Vice Presidents Allison, Creamer, Gempesaw, Jones, and Whitehead and members of the faculty, staff, student body and community were present. The Chair declared a quorum present for the purpose of transacting business.

Present: C. Michael Armstrong (National Trustee) Dennis A. Lieberman  
Jagdish K. Bhati Sharon J. Mitchell  
Donald L. Crain David M. Shade (National Trustee)  
Thomas J. Grote Matthew Shroder (Student Trustee)  
Sue J. Henry (National Trustee) Harry T. Wilks  
David F. Herche

**Executive Session**

Upon recommendation of the Chair, Mrs. Mitchell moved, Mr. Bhati seconded, and by roll call vote the Board convened to Executive Session for the purpose of discussing personnel and conferring with General Counsel as provided by the Open Meetings Act, Ohio Revised Code Section 121.22. At 10:10 a.m. the Board adjourned the Executive Session and convened into the Public Business Session.

Board Chair Crain requested that a motion be made to amend the agenda to include a resolution of appreciation for Kay Geiger; a resolution to ratify an agreement with Fraternal Order of Police Lodge 38; and a resolution to determine the appeal of a faculty member. Mr. Bhati moved, Mrs. Mitchell seconded, and the motion was adopted to amend the agenda with the addition of the three resolutions.

**Approval of the Minutes of the February 4, 2011 Meeting**

On a motion made by Mr. Bhati and seconded by Mr. Herche, the minutes of the February 4, 2011 meeting were approved.

**Consent Calendar**

Upon recommendation of President Hodge, Mr. Bhati moved, Mr. Wilks seconded, and by voice vote the resolutions on the Consent Calendar for the April 29, 2011 meeting were approved with seven Trustees voting in favor and none opposed.

**Designation of Emerita/Emeritus**

RESOLUTION R2011-41

BE IT RESOLVED: that the Board of Trustees hereby approves the following individual for the rank of Professor Emerita effective the formal date of her retirement:

Lisa Groger  
Sociology & Gerontology

BE IT RESOLVED: that the Board of Trustees hereby approves the following individuals for the rank of Professor Emeritus effective the formal date of their retirement:

James Allan Cox  
Chemistry & Biochemistry

Alan D. Isaacson  
Chemistry & Biochemistry

Richard T. O'Connell  
Decision Sciences & MIS

Alton F. Sanders  
Computer Science & Software Engineering

John Skillings  
Mathematics and Office of the Provost

Robin V. Sommer  
Engineering Technology, MUH and MUM

Dieter Stroinigg  
German, Russian & East Asian Languages

BE IT FURTHER RESOLVED: that the Board of Trustees hereby approves the following individual for the rank of Librarian Emerita effective with the formal date of her retirement:

Janet Stuckey  
University Libraries

BE IT FURTHER RESOLVED: that the Board of Trustees hereby approves the following individual for the rank of Librarian Emeritus effective with the formal date of his retirement:

Scott Van Dam  
University Libraries

BE IT FURTHER RESOLVED: that the Board of Trustees hereby approves the following individuals for the rank of Administrator Emerita effective the formal date of their retirement:

Kathleen B. Brinkman  
Information Technology Services

Pamela Robinson  
College of Arts & Science

Sandra Vilkoski  
Student Financial Assistance

BE IT FURTHER RESOLVED: that the Board of Trustees hereby approves the following individuals for the rank of Administrator Emeritus effective the formal date of their retirement:

Lynn Johnson  
Instrumentation Laboratory

Richard N. Pettitt  
University Libraries/Office of the Provost

**Departmental Title Change to Geology and Environmental Earth Science**

RESOLUTION R2011-42

BE IT RESOLVED: that the Board of Trustees hereby approves the departmental title change from Department of Geology to Department of Geology and Environmental Earth Science, in the College of Arts and Science, effective with Academic Year 2011-2012.

**Committee on Naming of Campus Facilities**

RESOLUTION R2011-43

BE IT RESOLVED: that the Board of Trustees hereby approves the following recommendations of the Committee on Naming of Campus Facilities:

American Mortgage Service Company Faculty Work Room  
Room 120 Voice of America Learning Center  
Gift of American Mortgage Service Company

Richard and Emily Smucker Wiikiaami Room  
Room 2042 Armstrong Student Center  
Gift of Richard (Class of 1970) and Emily (Class of 1970) Smucker

David Gates Smith and Kathryn Walter Smith Quiet Study Lounge  
Room 2052 Armstrong Student Center  
Gift of David Gates Smith (Class of 1965) and Kathryn Walter Smith (Class of 1966)

Donald K. and Belinda Bell Bryan Meeting Room  
Room 3042 Armstrong Student Center  
Gift of Donald K. Bryan (Class of 1963) and Belinda Bell Bryan (Class of 1965)

Sue Henry and Carter Phillips Student Activities Suite  
Room 2029 Armstrong Student Center  
Gift of Sue Henry (Class of 1973) and Carter Phillips

Dee and Frank Cafaro Pavilion Lounge  
Room 3000 Armstrong Student Center  
Gift of Debra Cafaro and Terry Livingston, parents of student Kevin Cafaro Livingston,  
in honor of Kevin's maternal grandparents

Roy and Barbara Ostberg Meeting Room  
Room 2050 Armstrong Student Center  
Gift of Roy (Class of 1962) and Barbara (Class of 1962) Ostberg

Roy and Barbara Ostberg Meeting Room  
Room 2059 Armstrong Student Center  
Gift of Roy (Class of 1962) and Barbara (Class of 1962) Ostberg

Roy and Barbara Ostberg Quiet Study Lounge  
Room 2061 Armstrong Student Center  
Gift of Roy (Class of 1962) and Barbara (Class of 1962) Ostberg

### **Comments by the Chair**

Chair Donald Crain's comments are recorded verbatim.

Good morning, and welcome to today's Board of Trustees meeting. Last week, decades of students, staff and faculty lost one of Miami's greatest Presidents, Dr. Phillip R. Shriver, President from 1965 to 1981, and a Professor of history from 1947 to 1998. We all have our unique memories and encounters with "Uncle Phil," as he was known to

all of us over these many years. My first encounter was my first day at Miami, Labor Day of 1966, shortly after he was appointed President of Miami University. It was at the Freshman Convocation. What I remember most was his tremendous enthusiasm for Miami and his efforts to make darn sure that we knew the words and could sing to his satisfaction Miami's Alma Mater and our fight song. It took three or four tries each, but finally, we passed his test. For 45 years after that, we sang that Alma Mater and fight song together hundreds of times at Miami events of every kind. Uncle Phil taught at least one class every year, except one, during his 52 years in the classroom. During my 4 year tenure, his class was so popular, that I couldn't get in. I had to settle for the tapes of his Miami and Ohio history class provided by the Alumni Association several years ago so that I could have a permanent memory of this magnificent person.

Dr. Hodge is going to speak to his significant contributions to Miami as an institution, so I won't go there, but I will say that this was a man who was born to teach – 52 years, and it ran in his family. His father was a teacher for 48 years, and as he said himself:

“It has been said that more than records, buildings and budgets, the real continuity of a university is the generations of young people who come to us, and older generations who meet with them, deal with them and try to help them into adulthood. This is the essence of teaching.”

These were Phil Shriver's words from 1984, explaining why he continued to teach while serving as President of Miami University. But his quote didn't focus on one important aspect of his teaching, and that is by his example, Phil Shriver really taught us how to love Miami. I dare say there has never been a human being who loved Miami more than Uncle Phil.

Next, I would like to be the first to welcome our new Provost, Bobby Gempesaw, to his first Board of Trustees meeting as Provost. Sir, we are very excited to have you here and know that Miami is in great hands with you at the helm.

In addition, I want to welcome Michael Armstrong as our newest National Trustee. Mike has a long and storied career in the corporate world and at Miami University. We are so pleased to have someone join us as a National Trustee with the broad and the significant experiences, talent, and counsel that Mike brings to the table. We all look forward to working with you in the coming years.

And, while many sent thank you notes upon learning of yours and Anne's lead gift for the Armstrong Student Center, it's my great pleasure to thank you and Anne today on behalf of the entire Board for your extraordinary generosity. The Center will have a tremendous impact upon future generations of Miami students. And we recognize this gift is in addition to your previous investments in the Armstrong Institute for Interactive Media Studies. Thank you so much for your commitment to Miami's future.

Over the years I have been a frequent visitor to Miami's campuses, and I have worked in the academic environment on a very limited basis as an adjunct in The School of Business, so I have been here enough to know what it's like at the end of the academic year. Today is the last day of classes, next week finals are held, and then we have the culminating event on a college campus – my favorite day at Miami – spring commencement. Students are frantically completing term papers and special assignments, and dreading the long hours of studying for finals. Faculty members are finishing annual reports, preparing final tests, grading papers, and wondering how they

will get everything completed on time. Administrators are wondering how the time ever got away from them. Staff members are preparing for commencement, the summer school sessions, construction projects that occur over the summer, and already planning for the start of a new academic year in August. The pace of life on a campus in late spring can be quite hectic.

Yet, what we cannot lose sight of, at this time of the year, are the initiatives accomplished, the recognitions received, and the good work that has occurred. Let's take a deep breath, look at what's happened during this academic year, and celebrate the accomplishments and congratulate those responsible.

During the 2010-2011 academic year, we proceeded with a bond issue to fund the initial phase of the Student Housing and Dining Project, a much-needed initiative that will renovate existing facilities and construct new ones to serve our students in the future and maintain our competitiveness in recruiting students. The bond issue also provides initial funding for the Armstrong Student Center, a facility that exemplifies student engagement.

A number of sustainability initiatives were launched throughout the campus this academic year, reinforcing Miami's commitment to the environment and the world around us.

The Strategic Priorities Task Force completed its charge to provide the Board and the administration with a framework that will guide and inspire decision-making over the next five years and beyond in order to advance Miami as a premier national university.

The Strategic Assessment of Support Services committee has worked diligently with external consultants to provide recommendations for the efficient and strategic provision of services to the campus community.

Numerous working groups across campus this year have studied and identified ways to provide quality services, strategically reallocate resources, and support strategic priorities identified by the Task Force. At its meeting two weeks ago the Finance and Audit Committee was presented the results of such a group called Leveraging Efficiencies and Aligning Needs, sponsored by the Department of Housing, Dining, Recreation and Business Services.

Very hard and difficult work has been performed this year by students, faculty, staff, and administrators. And this has not been busy work; this is work that produced great results. These folks have produced results over and above their normal work responsibilities, and we should recognize and express our sincere appreciation for the efforts expended. I am most pleased to extend that appreciation on behalf of the Board.

Earlier I mentioned we should also celebrate our accomplishments and congratulate those responsible. This year Miami received these recognitions:

- Miami was ranked second among the nation's top universities for best undergraduate teaching by the *U.S. News & World Report*.
- The *Fiske Guide to Colleges 2010* distinguished Miami as a school that "effectively combines a wide range of academic programs with the personal attention ordinarily found only at much smaller institutions."
- Miami again was identified as a best value in *Kiplinger's* annual list of the "100 Best Values in Public Colleges."

- *Forbe's* recognized Miami as the best public college in Ohio and a "Best College Buy."
- *Princeton Review* recognized Miami as one of the nation's best undergraduate institutions.

Whom should we congratulate for these recognitions? Who's responsible? We all are. Everyone's day-to-day activities on this campus, whether it's a student, faculty, staff member, or Trustee, make Miami a special place. This is a community effort.

I also want to say goodbye to a few people who have had particularly great years. First is Heath Ingram, our Student Body President and one of the best we have had in recent memory, perhaps explaining the reason he was elected by a record majority. Heath had an uncommon sense of what needed to be done because of his two years as a student trustee and because of a natural instinct which employs a great deal of logic and judgment well beyond his tender years. I was recently privileged to be present for his State of the Student Body speech and it was a masterpiece, speaking not only to our accomplishments, but also our flaws and mistakes. In particular, in speaking of the Greek events of last year, I truly appreciated President Ingram's suggestion that Miami students need to transform their thinking from the past, where we always thought of ourselves as working hard and playing hard, to one where we now need to "work harder and play smarter." This seems to say it all as Mr. Ingram practices what he preaches. Heath, I don't know where you will end up, but I think wherever it is, your name and title will have President in front of it in some significant capacity during your career.

The other student that had a particularly good year was Andy Miele of our hockey team, who was awarded the NCAA Division I's highest honor, the Hobey Baker Award, which is the equivalent of Division I football's Heisman Trophy. This award came to Andy on national television in a half an hour program at the Frozen Four. Andy's acceptance speech was typically humble, giving credit for his accomplishment to everyone except himself. In doing so, Andy set forth so well and so eloquently what the Brotherhood is all about at Miami. In his two minute presentation, Andy was articulate, poised and humble and gave great credit to Miami University, as well as his teammates, coaches and parents.

Aside from winning an Olympic gold medal, this is perhaps the greatest honor ever bestowed on a Miami student athlete. So we congratulate Andy and wish him well during, hopefully, a long and successful career in the National Hockey League.

Congratulations, and thanks to all of you. We had a great year.

### **President's Report**

President Hodge thanked Mr. Crain for his heartfelt remarks. Dr. Hodge noted that his comments would focus on one common theme, that of thinking long-term, whether it's building an institution over time or whether it's the decisions made today that will have long-term effects for our students. President Hodge welcomed Michael Armstrong, acknowledging his distinguished career and stating that Mr. Armstrong built long-term value in the institutions with which he was affiliated. He then talked about former President Phillip Shriver and the long-term, lasting effects of his career at Miami University.

President Hodge called Dr. Shriver a tremendous leader, and reviewed the accomplishments that occurred during his tenure. Miami opened regional campuses in Middletown (Ohio's first regional campus) and Hamilton, and the international campus in Luxembourg. Miami was the first university in Luxembourg and remains its only university, and it has come to symbolize Miami's commitment to study abroad opportunities for its students. Also during his tenure, Miami's first ten doctoral programs were introduced, thirty buildings were constructed on three campuses, the Western College for Women was acquired, and total student enrollment nearly doubled. Miami gained recognition as one of the nation's twenty most selective public universities, as well as one of the best values in higher education. Dr. Shriver and the late Chief Floyd Leonard of the Miami Tribe worked together to build a mutually enriching relationship between the Tribe and the University.

President Hodge also noted that the gains obtained during the Shriver years were also accompanied by many challenges, including the campus disturbances during the Vietnam War and two national economic recessions. Dr. Hodge noted that when one reflects on history, we need to remind ourselves that any particular moment is part of a continuum in which we anticipate where the future will be and where we need to lead ourselves. He reinforced what Mr. Crain had said in his comments about the challenges the campus has faced in the past few years due to budgetary and economic situations. Dr. Hodge referenced the work of the Strategic Priorities Task Force and the recommendations offered that are now being implemented. He stated that this process is enormously challenging because the campus is being asked to think differently, act differently, and to do differently than we have done in the past. This is especially true for the work identified by the Strategic Assessment of Support Services steering committee.

President Hodge complimented the work of the Sustainability Committee and its Chair David Prytherch for their efforts in thinking long-term, making decisions that are smart for the environment and smart for Miami's bottom-line.

President Hodge reviewed the state's budget process, noting that there is some good news and some challenging situations to be faced. It appears Miami will receive its twelfth month payment due to improved revenue collection by the State of Ohio, which amounts to approximately \$5 million. Construction reform remains a strong possibility, as well as the recognition by the Legislature that higher education needs regulatory relief. Alternatively, a capital appropriations bill will probably not be adopted this year. The State Share of Instruction (SSI), which is the main source of state support, will be cut approximately 17 percent, or \$11 million. Dr. Hodge addressed the issue of charter universities and noted that Chancellor Petro is required to undertake a study of the concept of charter universities. The concept is to allow universities more flexibility and autonomy, but remain as public institutions. No change in the commitment to our public mission is anticipated or required.

President Hodge reviewed the admissions process and reported that we continue to outpace last year's numbers. He complimented current students and faculty involved in the admission activities. The focus of the activities is academic achievement and preparation for the remainder of our graduates' lives. Dr. Hodge specifically identified the opportunities and expectations for undergraduate students to engage in research.

Dr. Hodge reviewed several additional activities that occurred on campus during spring semester, including the filming of the George Clooney movie, *The Ides of March*;



the President's Distinguished Service Awards; commencement preparations; and interactions with graduating seniors. Dr. Hodge concluded his remarks by reading an e-mail he had received from a graduating Chinese student which epitomizes how all parts of the University come together to create the Miami experience for students. The e-mail also symbolizes the drive and passion students have to persevere and successfully prepare themselves for their life beyond Miami. The e-mail is recorded verbatim.

*"It has been almost three years since I left my home in China. Like other international students here, I was confronted by the cultural conflicts of living in a new country. This is a common course to us. But for me, at the same time, I have to struggle through the physical and mental disability caused by a car accident I had been in involved here at Miami, where I was alone, far from home, with little to turn to for comfort.*

*It was in Oxford, November 13<sup>th</sup> 2009, a car hit me from behind when I was walking uptown. It is very painful and fearful to recall how horrible it was: the helicopter sent me to the UC hospital; I got a series of bad fractures in my leg, back, pelvis, liver, etc. and the most serious one that affected me the most – the one that would carry with me and may alter my life forever – was my brain injury caused by several hematomas that damaged my balance system and resulted in my memory loss.*

*My doctors told me I need at least one month stay at home for recovering from my brain injury, but I got back to my class and took two finals just ten days after my head surgery at that semester; My doctors said I have to accept the wheelchair and crutches, but I left the wheelchair, practiced and used the crutches to go to school for 7 months, and then got rid of them too; A lot of my doctors, nurses and professors suggested I get back home of China so as to be fully recovered, but I just continued doing what a student supposed to do: I finished all my incompletes the next semester with total 25 credit hours, and got the Dean's List for the accident semester.*

*The car accident has caused me so much pain, but I survived and think I am normal again. Though the bad memory and frequently double vision still trouble me a lot for my study, and my test results are not so perfect any more. But I did all I could, and didn't waste my precious time here in Miami! ...*

*Up to now, my parents never come here to take care of me for couple reasons. I have no family here in the U.S. either. I can survive, and live very well here in this world, is all because of my lovely Miami family: The whole international office and Dr. Mosley-Howard came to look after me when I was in the U.C. hospital; Dr. Calkins and the Student Health Center helped me to contact the doctors in UC, made all the appointments and arranged the limo taking me back to the hospital for medical treatments; Miami Access and Night Time Door to Door, they brought me to the class, hospital, grocery... wherever I need to go when I was on crutches; the Office of Disability Resource have been providing me the useful aids to help me deal with my double vision and poor memory; and all my professors, like Dr. Eighme, Dr. Hall, Dr. Shultz, Dr. Ballou, Dr. Fischer ... they are all patiently help me with my study work... so, even I may still be alone here without my family, but I do not feel lonely gradually... I have settled myself in Miami, the place not only I have learned the advance knowledge and got the diploma, but also I have gained the great experience for my whole life, found a place called home, a place where I belong, where I located my heart."*

## **Academic and Student Affairs Committee Report**

Committee Chair Sue Henry's report is recorded verbatim.

The Academic and Student Affairs Committee of the Board of Trustees met on Tuesday, April 12, 2011. The meeting began with an impressive presentation and report about the Armstrong Student Center. Associate Vice President for Physical Facilities and Operations Bob Keller and John Seibert, senior project manager and architect, presented a scaled model version of the building and explained the spaces and construction plans.

The public business session began with announcements. We noted that this was the last meeting for our Interim Provost John Skillings and thanked him for all his hard work and help to the Committee and his dedicated service to the University. Our Student Trustee, Matt Shroder, informed us that student trustees from all the public universities in the Ohio system had met in Akron and discussed common issues. They plan to continue meeting twice yearly with one of those meetings being with state officials such as the chancellor.

The newly elected president of ASG, Nick Huber, was introduced and made a few remarks about his plans for the next academic year. He discussed continuing the Legacy Initiative started by out-going President Heath Ingram, which established the new ASG position of Secretary of Alumni Affairs and proposed a one credit hour course on Miami history. Also, ASG will be working to re-brand itself and especially to develop a different way of advertising elections to increase participation.

Vice President Jones and ASG Secretary for Academic Affairs, Narmar Doyle, explained that ASG had passed three resolutions: (1) one advocating the restructuring of the registration process with peer priorities so that students would register by class and by priorities within their class; (2) the second endorsing the First Miami Student Credit Union and advocating space for it in the new student center which currently is being planned; and (3) the third supporting passage of the federal College Housing and Infrastructure Act that would allow some not-for-profit off-campus student housing such as fraternities to receive tax exemptions.

Provost Skillings reported on University Senate actions including development of a "bridges" program for high quality students apart from the honors program and coordination of support for regional programs from the Oxford campus. He also noted that in the 2014 academic year, Miami will be up for its accreditation review by the Higher Learning Committee. Soon Miami will have the choice of continuing with this 10 year accreditation program or opting for a new "Pathways Project" wherein we would have continuous improvement and accreditation. We get to decide and Associate Provost Michael Dantley is leading an investigation into this new option.

Provost Skillings gave a positive enrollment report. When compared to this time last year, our applications are up by 9 percent with 1,500 more. We have 18 percent more nonresident applications and an increase of 19 percent in transfer applications. We have slightly increased ACT scores and GPAs. Our acceptance rate has decreased from 79 percent to 74 percent reflecting a higher degree of selectivity on our part. The number of acceptances we have received is 11.6 percent higher than this time last year, in part because we made our offers earlier. Our acceptance rate from nonresidents is at 38

percent compared to 31 percent last year. We are on track for 3,600 new students. In the fall, we will look for another regional recruiter for the Chicago area.

Vice President Jones reported on progress made regarding the Strategic Priorities. Student Affairs' goal is a 2 percent budget reduction over five years. They are on target for an \$180,000 reduction for this year accomplished by transforming the Student Health Services to a quasi-auxiliary status. Student Affairs also is reviewing the process for distribution of monies collected through student fees. Audits of student organizations have increased by 30 percent. A review disclosed that the student affairs office taught 2,383 credit hours this past year.

Provost Skillings reported on progress in the academic areas of the strategic priorities. Already \$2.5 million has been reduced from the academic budget in the current school year. The Provost's administrative offices are targeting to reduce its budget by \$750,000 and already \$550,000 in funds have been reallocated. The size of the faculty has been adjusted resulting in a savings of \$800,000 and more lecturers have been hired resulting in a reallocation of \$600,000. An audit is being undertaken to assess faculty compliance with the University's workload policy. Each division has made preliminary plans for reducing the number of majors and departments. There has been development of revenue enhancement programs such as fee paying graduate students and e-learning programs. They are looking at changing the academic calendar so that additional pay programs might be offered between semesters or at spring break. A revision of the retire/rehire policy has been adopted by the University Senate eliminating the guaranteed nature of the rehire and giving discretion to rehire to the department chair, the dean and the provost. Retired faculty will have to apply each year and the compensation will be only 3 percent of the faculty member's salary per credit hour taught with a maximum of 12 hours per year being taught. This policy will come to the Board for approval in June 2011.

Provost Skillings reviewed elements of the Governor's proposed budget that might impact Miami. Among them are the reduction in state funding, a 3.5 percent tuition cap, a capital buildings element, retirement system changes, elimination of collective bargaining for state employees, charter university options, an increased faculty teaching load requirement, and promotion of three year degree programs.

The Provost reported that the Miami Access Program is costing us more than we had anticipated at a time when funding is uncertain. The first access class had 164 students. This year's class had 230. So we have approximately 1,000 students across the four classes at any one time. The Access program is funded by the Klawon grant, federal Pell grants and the Ohio College Opportunity Grants and some students also receive money from the Miami Merit Scholarships. We are starting to consider options for this program and will give it a hard look after the governor's budget is received in July. One option is to find other funding; another option is to make the program competitive.

The revised student code of conduct is expected to be approved and implemented this fall. Pi Beta Phi will return to campus in the fall after filing an exhaustive plan for re-establishment. A number of searches are ongoing including one for director of the revamped Wilks Leadership Institute.

A new Bachelor of Science in Information Technology, major in Health Information Technology, for the Hamilton and Middletown campuses will be presented for approval at the April meeting of the Board. Also, there will be a new major in

Biological Physics and, at its meeting in April; the Board also will consider a proposal to change the name of the Geology department to the Geology and Environmental Earth Science department.

Dean Michael Pratt updated us on plans for the regional campuses. Three thousand students have moved through the VOA in the past two years exceeding our enrollment projections. These students fall into one of three categories: (1) those pursuing a bachelor's degree for which the VOA is offering Miami Plan courses during the day; (2) students taking 10 week "sprint" courses during the daytime which targets parents with school age children, and (3) students advancing their careers by completing their degrees such as nursing. The VOA is into its second MBA cohort and is offering graduate programs generally at night.

The Greentree facility is 31,000 square feet on 49 acres on the Atrium Medical Center campus. We have half of the building to lease until ownership. The program which will open the fall 2011 is designed for health related education. We expect to meet our enrollment projections and be in the black by the end of its first year. Cincinnati State has leased space from us and will present an EMT training program. The Warrenton County Career Center is our partner in the building and hopefully will assist our students in finding jobs.

There are 160 majors in the Bachelor of Integrative Sciences program at the regional campuses. There has been an increased focus on regional marketing for these campuses, rather than on individual campuses. Enrollment at Hamilton and Middletown currently is around 6,000 students. The master plans for these campuses are being updated to identify new capacity potentials. Middletown has plenty of room to grow. Parking appears to be a concern. Dean Pratt wants to adopt a regional governance structure for these campuses to present a unified message and plans to develop a strategic plan for specific goals.

### **Approval of New Degree Program: Bachelor of Science in Information Technology, Major in Health Information Technology**

Dr. Gempesaw reported that The Health Information Technology program is a bachelor's completion degree that addresses the technology and processes used by health care providers and related organizations. The program includes instruction in the technology used to acquire and direct the flow of information between the clinical, administrative, and financial systems in the healthcare industry as well as general principles of information technology. Students will obtain a strong background in technology including database, problem-solving, systems analysis, and project management skills as well as a foundation in the culture of the healthcare system. The bachelor's completion degree in Health Information Technology is designed for students with an associate degree (or equivalent) in a health-related or a technology-related program. This program will prepare students for jobs that integrate healthcare and technology in the evolving U.S. healthcare system. The degree program will be provided on the Hamilton and Middletown Regional Campuses.

Upon the recommendation of Dr. Gempesaw, Mr. Bhati moved, Mr. Wilks seconded, and by voice vote Resolution R2011-44 was unanimously adopted with seven Trustees voting in favor and none opposed.

#### RESOLUTION R2011-44

BE IT RESOLVED: that the Board of Trustees hereby approves the establishment of a new undergraduate degree program, the Bachelor of Science in Information Technology, major in Health Information Technology, on the regional campuses at Miami University Hamilton and Miami University Middletown, effective with the 2011-2012 academic year.

#### **Conferral of Tenure**

Upon the recommendation of Dr. Gempesaw, Mrs. Mitchell moved, Mr. Bhati seconded, and by voice vote Resolution R2011-45 was unanimously adopted with seven Trustees voting in favor and none opposed.

#### RESOLUTION R2011-45

BE IT RESOLVED: that the Board of Trustees hereby approves the recommendation for the awarding of tenure to the following individual, effective July 1, 2011:

Robert F. Dahlstrom  
Chair & Seibert Professor  
Marketing

#### **Finance and Audit Committee Report**

Committee Chair David Shade's report is recorded verbatim.

The Finance and Audit Committee met at the Marcum Conference Center on April 15, 2011. The meeting began with a presentation about the new Armstrong Student Center. The building will be a wonderful addition to the campus and a destination for students and visitors once it is completed. There was much excitement expressed by all the members of the Committee about the project.

The Committee convened immediately following the presentation with the first business item a presentation of this year's audit plan by representatives from Deloitte and Touche. With the planning for this year's audit now complete, the initial site work for the audit will commence next month and continue periodically throughout the summer. This will be the tenth year that Deloitte has performed the university audit, and they will not be able to continue as the university's auditor next year due to the need for the university to periodically rotate its auditors. The selection process for a new audit firm will commence later this year and the Committee will report on the progress of this process as information is available.

Dr. Michael Dantley provided the Committee with a brief update on next fall's freshman class. As noted earlier in the Academic and Student Affairs report, everything looks quite good for another very talented fall class.

Beginning with its last meeting, the Committee devotes a portion of each agenda to reviewing progress on the Strategic Priorities recommendations. Reports were provided at this meeting by Vice President Allison and Associate Vice President Pete Miller. Vice President Creamer also discussed the status of the administrative study. The recommendations resulting from the study were issued earlier this week to the university community, and the Committee will discuss these recommendations at its June meeting.

As reported in February, this year's operating results continue to be very strong largely based on reduced spending resulting from the early implementation of the strategic priorities recommendations. There was little change to report since the last committee meeting about this year's revenue outlook. While the overall outlook for this year is very positive, it will be difficult to sustain this budget outlook in the future until more progress is made on new revenue generation.

Vice President Creamer followed the report about this year's fiscal performance with a much more problematic outlook for the 2012 budget. Dr. Creamer discussed several of the factors that will influence next year's budget with the most significant being the negative outlook for the university's state appropriation. Presently, the Oxford Campus is preparing for a reduction in its appropriation of more than \$11.2 million or about 17 percent less than this year's appropriation. The \$55 million that is expected to be appropriated is about \$1 million less than the Oxford appropriation 15 years earlier. Other factors affecting next year's budget include a 3.5% tuition cap, rising energy and health care costs, and enrollment growth on all three campuses. While the University had begun preparing for the reduction in its appropriation as part of the Strategic Priorities recommendations, Dr. Creamer also reported that some of the surplus that is expected for the current year will likely be needed to bridge next year's budget until the Strategic Priorities recommendations are more fully implemented.

The Committee also received the annual advancement report from Vice President Whitehead. While philanthropic giving has generally declined throughout higher education since the onset of the economic crisis in 2008, 2010 was a very good year for Miami largely as a result of excellent donor support for the Armstrong Student Center. Ms. Whitehead reported that the campaign exceeded \$405 million at the end of March and generated more than \$44 million last calendar year. Both are very positive reports given the recent fundraising trends around higher education.

In addition to the reports and presentations the committee received, the Committee addressed one ordinance and three resolutions during the meeting. The ordinance is the annual miscellaneous fee ordinance. The proposed changes in these fees were generally routine except for the addition of several new science course fees. The Committee spent a good bit of time discussing the merits of these fees and moved to endorse the new fees after Dr. Creamer explained the extensive review of the fees by the provost and the general absence of such fees relative to other public colleges and universities in Ohio. Dr. Creamer will address this further when the ordinance is introduced for consideration by the trustees.

The Committee also considered the proposed debt policy that was discussed at its January meeting. The proposed policy was amended to incorporate suggestions made by the Committee. The policy reflects practices routinely followed by the university prior to issuing any new debt. The policy was initiated in response to recommendations by the

two rating agencies as part of their ratings review prior to the university's most recent debt issuance.

The final two resolutions considered by the Committee involve the annexation of university land into the City of Oxford. Both properties are located along the far eastern border of campus near either State Route 73 or Bonham Road. There are no financial implications that accompany the annexation of these properties and the inclusion of these lands within the City of Oxford rather than the township will help to lessen jurisdictional issues that can occasionally arise. The Committee endorsed the approval of both resolutions at its meeting.

The Committee also received a progress report on the discussion of transferring the oversight for the investment of the university endowment to the Foundation investment committee. This change is permissible under UPMIFA and would need to occur in a form that ensures the fiduciary responsibility of the Trustees is being met. The change could be recommended for formal action by the Trustees as early as the June meeting.

Finally, the Committee also received and reviewed all of the routine reports it receives at each meeting.

### **Miscellaneous Fees Ordinance for Fiscal Year 2012**

Vice President Creamer reported that this year his office and the Provost's office undertook an extensive review of fee requests that require Board approval. As state funding for instructional equipment has at least for now been eliminated following years of declining appropriations, an increased number of fee requests were made by academic departments. He stated that a number of requests have not been forwarded for consideration, but the list is larger than usual. Dr. Creamer noted that Miami's fees are much more conservative than our peer and other state universities in Ohio. Included in the Miscellaneous Fees Ordinance is a fee comparison with Ohio community colleges, regional campuses, and main campuses.

Upon the recommendation of Dr. Creamer, Mr. Herche moved, Mr. Bhati seconded, and by roll call vote Ordinance O2011-5 was unanimously adopted with seven Trustees voting in favor and none opposed.

Miscellaneous Fees Ordinance O2011-5 is included as Attachment A.

### **Adoption of Miami University Debt Policy**

Upon the recommendation of Vice President Creamer, Mrs. Mitchell moved, Mr. Bhati seconded, and by voice vote Resolution R2011-46 was unanimously adopted with seven Trustees voting in favor and none opposed.

### **RESOLUTION R2011-46**

WHEREAS, from time to time Miami University uses debt to finance projects that further the University's mission; and

WHEREAS, the Treasurer of the University and the Finance and Audit Committee desire to establish a policy to guide the future strategies and efficient use of this indebtedness; and

WHEREAS, the Treasurer of the University and the Finance and Audit Committee recommend adopting the Miami University Debt Policy as stated below;

NOW, THEREFORE, BE IT RESOLVED: that the Board of Trustees hereby approves the Miami University Debt Policy.

## **MIAMI UNIVERSITY DEBT POLICY**

The primary objective of Miami University's use of debt is to optimally allocate debt as a limited capital resource in funding carefully selected projects that further the University's mission and fulfill its strategic objectives. This policy sets forth the goals and strategies the University expects to utilize to accomplish this objective.

### **GOALS**

1. To prudently use debt as a source of capital to fund capital projects that relate to the strategic priorities of the University but have limited opportunities for financing from other sources such as state appropriations, philanthropic giving, or grants.
2. To manage the University's overall debt level to maintain a minimum credit rating in the range of the high "A" to low "AA" categories, according to the major rating agencies.
3. To maintain a weighted average net cost of capital below 5.50% by carefully structuring financings to take advantage of interest rate cycles and available financing vehicles.
4. To maintain debt capacity ratios in excess of the minimum acceptable composite score as outlined by the State of Ohio (see addendum) and allow the University to achieve its credit rating, cost of capital, and long-term viability objectives.
5. To assure that projects financed have a prudent plan for debt repayment.

### **DEBT MANAGEMENT STRATEGIES**

#### **1. Identification of capital projects**

Major capital projects are prioritized through the University's long-range capital plan. The capital plan is constructed within the framework of the University's financial plan and is aligned annually with the University's budget. Sources of funding for capital



projects include state capital appropriations, gifts or grants, annual capital renewal or replacement budgets, internal reserves, and bond financing.

Bond financing, because of its long-term financial implications, is to be used strategically on projects for which other funding sources are limited, and will be coordinated so that multiple projects may be accommodated in a single borrowing to create efficiencies.

The planning process undergoes extensive review and discussion with University management and the Board's Finance and Audit Committee. As each individual project in the capital plan is initiated, the project and its financing plan is reviewed by the Finance and Audit Committee and approved by the Board of Trustees. Any future obligations resulting from the financing plans, such as debt service payments or outstanding gift pledges, are reviewed annually with the Finance and Audit Committee as part of the University's normal budget planning to ensure that the financing plans remain viable. If they need to be adjusted, they are adjusted within the framework of the overall financial plan for the University.

## 2. Debt capacity

Miami University's debt capacity can be defined as:

1. A level of outstanding debt at which the University can maintain its high credit ratings and a low cost of borrowing and
2. A practical level of annual debt service payments that the University can comfortably cover from predictable sources of repayment.

The University intends to maintain minimum underlying credit ratings in the high "A" to low "AA" range in order to issue debt at relatively low interest rates. The University does not intend to issue the maximum possible levels of debt, but intends to maintain a comfortable reserve debt capacity. A prudent level of debt provides access to capital but does not unduly burden the institution's budget with annual repayment obligations. Furthermore, a moderate and consistent debt burden also serves the goal of intergenerational equity; one generation of tuition-payers is not overburdened at the expense of another generation.

Debt capacity is generally measured through ratio analysis. Ratios provide a consistent measure of the debt level carried by an institution in relation to its balance sheet, revenues and expenses. Ratio analysis provides insight into debt capacity from two perspectives: by monitoring trends over time and in comparison to benchmarks. It is the intent of the University to maintain a strong financial position that will support a favorable ratio analysis measured against national standards, peer and in-state comparisons, and credit rating agency medians. Some of the key ratios currently utilized for evaluating debt capacity are attached as Addendum A.

## 3. Interest rate management

The primary objective of interest rate management is to make strategic and structural decisions on each University financing in order to minimize the aggregate interest expense to the University. After reviewing historical long-term interest rate cycles and industry benchmarks, the University has established a goal of maintaining a weighted average net cost of capital below 5.50%. It is recognized that this goal may not be achievable in very high interest rate environments; in such situations, the goal will be to achieve the lowest cost of capital available under the circumstances. Methods of maintaining a low cost of capital include:

1. Issuing fixed vs. variable rate debt
2. Maturity length and principal amortization
3. Call provisions and the use of premium and discount coupons
4. Managing interest rate cycles
5. Selective use of interest rate swaps and other derivative products
6. Diversifying the universe of its potential investors
7. Negotiated vs. competitive sales
8. Maintaining its strong credit ratings
9. Selective use of credit enhancement or liquidity

A second objective of interest rate management is to minimize the uncertainty and variability of interest expense. Thus, although variable-rate bonds generally have lower interest costs than fixed-rate bonds, they also introduce volatility risk into the University's debt service obligations. It is expected to be advantageous to include variable-rate debt in the University's capital structure at high points in the economic interest rate cycle. However, it is not anticipated that variable-rate exposure would exceed 40% of overall outstanding debt at any point in time.

Interest rate exposure may also be managed through the use of interest rate swaps and other derivative products. Such products provide an indirect, rather than direct, means of managing interest risk. If, after thorough analysis, a derivative product is clearly beneficial in reducing debt service cost and/or interest rate risk, such a product may be used with approval of the Board of Trustees. Swaps and other derivatives used as part of the debt portfolio must be tied directly to University debt instruments and may not be used for speculative purposes.

Each proposed new debt issuance will be evaluated in the context of the interest rate environment at that time, debt products available in the marketplace, the University's then-existing mix of outstanding obligations, and the time horizon of the projects to be financed. The potential upside and downside risks of various debt instruments and structures will be analyzed to determine the most advantageous structure to meet the University's long-term goals given the existing environment.

#### 4. Repayment planning

All debt financing must be accompanied by a feasible plan for repayment of its principal and interest obligations. Sources of repayment may include project-specific revenues, auxiliary enterprise revenues, gift revenues, general University receipts, expense reductions, or other sources. If the financing involves variable rate debt, the

repayment plan must take into consideration the impact of a change in interest rates. Pro forma projections will be based on conservative assumptions that provide reasonable comfort that the repayment obligations can be prudently managed.

In some situations a prudent method of repayment planning will be to budget and fund a segregated Debt Service Reserve. There may also be circumstances where a mandatory Debt Service Reserve is included in the legal bond covenants. In cases where the use of such a reserve is planned and/or mandated, the University will incorporate the appropriate funding into its budget and will make best efforts to fulfill the funding plan.

#### 5. Refinancing opportunities

The University will monitor its debt portfolio for refunding and/or restructuring opportunities that may arise from changes in the interest rate environment. In addition, when issuing debt for new project purposes, the University should consider any potential refunding to be issued in combination with such new project financing. A number of factors will be evaluated in making refinancing decisions, including:

1. Call features of outstanding debt
2. Rate reduction potential
3. Time beyond call to maturity
4. Call premium
5. Escrow efficiency
6. Overall market conditions

In general, a refinancing opportunity will be considered advantageous if it results in a net present value savings of 3% or greater.

#### 6. Regulatory and tax considerations

Authority for issuance of bonds is provided by Sections 3345.11 and 3345.12 of the Ohio Revised Code. The Ohio Board of Regents has further authority to approve debt for which the general receipts of the University are pledged as security. University management will be responsible to seek and obtain approval by the Ohio Board of Regents in advance of a bond issuance.

Bonds issued by Miami University are eligible for tax-exemption, and therefore subject to IRS rules and regulations governing tax-exempt obligations. University management will use its best efforts to comply with the appropriate IRS rules and regulations. Specifically, management will remain cognizant of IRS regulations concerning arbitrage, private use, and unrelated business income.

#### 7. Approvals

Debt in amounts of \$2,000,000 or less must be approved by the Vice President for Finance and Business Services.

Debt in excess of \$2,000,000 and any debt that is publicly issued must be approved by the Vice President for Finance and Business Services, the Finance and Audit Committee, and the Board of Trustees.

## **ADDENDUM A DEBT CAPACITY RATIOS**

### **MIAMI UNIVERSITY DEBT POLICY**

Through the 1997 enactment of Senate Bill 6, a standardized method for monitoring the financial health of Ohio's state-assisted college and universities was established. Key ratios monitored by the Ohio Board of Regents (OBOR) are:

- **Viability Ratio:** expendable net assets divided by total debt. This ratio is a measure of an institution's ability to retire its long-term debt using available current resources. A viability ratio in excess of 100% indicates that the institution has expendable fund balances in excess of its plant debt. A viability ratio above 60% is considered good, while a ratio below 30% may be a cause for concern.
- **Primary Reserve Ratio:** expendable net assets divided by total operating expenses. This ratio is a measure of an institution's ability to continue operating at current levels without future revenues. A primary reserve ratio of 10% or greater is considered good, while a ratio below 5% may be a cause for concern.
- **Net Income Ratio:** change in total assets divided by total revenues. This ratio measures an institution's financial status in terms of current year operations. A negative net income ratio results when an institution's current year expenses exceed its current year revenues. A positive ratio indicates the institution experienced a net increase in current year fund balances.
- **Composite Score:** weighted summary statistic of the above three ratios. Each ratio is assigned a score of 1-5 based on predetermined ranges and then weighted, with 30% to the viability ratio, 50% to the primary reserve ratio, and 20% to the net income ratio. The scoring process emphasizes the need for campuses to have strong expendable fund balances, manageable plant debt, and a positive operating balance. The highest possible composite score is 5.0. The minimum acceptable composite score is 1.75. A score at or below this minimum level for two consecutive years will result in being placed on fiscal watch by OBOR.

In addition to the above ratios, the major rating agencies such as Moody's and Standard & Poor's track a series of financial indicators including:

- **Annual debt service as a percent of operating expenses:** A ratio greater than 10% generally represents an excessive debt burden, while 7% is considered to be moderately high.
- **Operating Margin:** operating surplus as a percent of revenues (excluding gift revenues)

- Debt Service Coverage: operating surplus divided by debt service expense
- Total debt per student
- Total financial resources per student

### **Resolution to Authorize Annexation of Route 73 Parcels to City of Oxford**

Vice President Creamer reported that the resolution involves three parcels of University property on the north side of State Route 73. Annexation of the three parcels would facilitate the development of a site which is viewed as a strategic economic development project for the Oxford community and Miami University, potentially facilitating research and technology transfer opportunities. City utilities are needed at the property and City of Oxford ordinances require the annexation of property prior to the provision of utilities. The annexation of the Miami parcels and the research site would meet the City's requirements for contiguous boundaries for utility service. He also noted that annexing the property would have no financial consequences and that since the properties are in Oxford Township, the annexation would simplify jurisdictional matters for the University.

Upon the recommendation of Vice President Creamer, Mr. Bhati moved, Mr. Lieberman seconded, and by voice vote Resolution R2011-47 was unanimously adopted with seven Trustees voting in favor and none opposed.

Resolution R2011-47 is included as Attachment B.

### **Resolution to Authorize Annexation of Yager Stadium Complex to City of Oxford**

Vice President Creamer reported that the resolution involves the Yager Stadium athletic complex on the north side of the campus. Annexation would allow the University to maintain utility fee charges at the rates assessed to property owners within the City of Oxford corporate boundaries and to standardize University accounting practices and procedures throughout campus. He also noted that annexing the property would have no financial consequences and that since the properties are in Oxford Township, the annexation would simplify jurisdictional matters for the University.

Upon the recommendation of Vice President Creamer, Mr. Wilks moved, Mr. Bhati seconded, and by voice vote Resolution R2011-48 was unanimously adopted with seven Trustees voting in favor and none opposed.

Resolution R2011-48 is included as Attachment C.

### **Ratification of an Agreement with the Fraternal Order of Police Lodge 38**

Upon the recommendation of Vice President Creamer, Mr. Bhati moved, Mrs. Mitchell seconded, and by voice vote Resolution R2011-49 was unanimously adopted with seven Trustees voting in favor and none opposed.

RESOLUTION R2011-49

WHEREAS, negotiations between Miami University and the Fraternal Order of Police (F.O.P.) Lodge 38 recently concluded with a new three-year Agreement, effective July 1, 2011; and

WHEREAS, FOP Lodge 38 ratified the Agreement on April 28, 2011;

NOW, THEREFORE, BE IT RESOLVED: that the Board of Trustees hereby authorizes the Vice President for Finance and Business Services to ratify the Agreement on behalf of the University.

### **Student Body President Report**

Student Body President Heath Ingram addressed the Board and noted it was his sixteenth Board meeting as a Student Trustee and ASG President. Mr. Ingram extended his welcome to Michael Armstrong and stated that it was an honor for him to meet Mr. Armstrong, especially since Mr. Ingram had served on the planning committee for the Armstrong Student Center. Mr. Ingram said that the Armstrong Student Center will be an inspiration for students for many years to come.

Mr. Ingram also welcomed Provost Gempesaw and commented that he had already established a rewarding relationship with him. Mr. Ingram also welcomed Nicholas Huber, his successor as next year's student body president.

Mr. Ingram reviewed his State of the Student Body speech and stated that it was the culmination of his experiences as a Student Trustee and Student Body President. He reinforced his desire that more Miami history, knowledge and traditions be included in the curriculum and student programming, resulting in more Miami students having a sense of responsibility to the institution long after graduation.

Mr. Ingram thanked a number of people who mentored and assisted him throughout his Miami career, including Barbara Jones, Vice President for Student Affairs; Susan Mosley-Howard, Dean of Students and Associate Vice President for Student Affairs; Scott Walter, Assistant Vice President for Student Affairs; Jayne Whitehead, Vice President for University Advancement; Randi Thomas, Director, Institutional Relations; President David Hodge; Valerie Hodge, University Ambassador; and members of the Board of Trustees.

Mr. Ingram stated that it has been a distinct honor and privilege to serve the University the past four years and reiterated his desire to serve Miami University in the future.

### **Student Trustee Report**

Student Trustee Matthew Shroder's report is recorded verbatim.

Let me start off by saying it has been a very busy past few months, but I have never been happier serving as the Student Trustee. I have taken several initiatives to help better define my involvement with the Student Trustee appointment.

First, I would again like to say thank you to Lindsay Bullinger for all of her help over the past year. I wish her the best as she begins the next chapter in her life at

Syracuse. Over the past few weeks, I have continued to assemble a Student Trustee manual that Lindsay and I began working on this past semester. This manual includes background information related to the position, Board and PEC members, and the basic responsibilities of a student trustee. I have worked hard to expand communications among student organizations. These efforts include establishing meetings with more student associations and the possibility of holding office hours next year. I believe it is important to gain the views of the organizations to better understand and represent the diverse student opinions. I hope that with the appointment of the new student trustee, we will have additional ideas regarding communicating with the student body.

I would also like to take the time to congratulate Nick Huber on his recent election as Student Body President. This year, ASG saw a record number of student votes, and Nick came out with a decisive victory. I believe Nick is more than qualified to take over as President, and I am very confident that his hard-working mindset will take the position to a whole new level. Since the election, Nick and I have met several times, and we agreed that the student trustees should take a more involved role in ASG by attending senate, regular meetings with ASG's executive cabinet, and assisting the growth of student government. To start, over the next two weeks, ASG and I will begin working on the new Vice-President of Alumni Affairs position. I believe that defining the role and responsibilities of this cabinet position is crucial for student leaders who will hold this position in the future. The responsibilities established this year should be the basis for the position for years to come, so it's vital that we get it right. I am eager to help with this cause and to work closer with University Advancement.

Finally, my last announcement concerns student trustees statewide. Last month, Student Trustees, representing six different schools across the State of Ohio, were invited to meet at the University of Akron to discuss a series of topics. Among the items discussed were the role of student trustees, ways we can assist our institutions in adjusting to a decrease in state funds, how to establish communication with our state leaders, and a presentation from the Association of Governing Boards of Colleges and Universities Conference. Students representing Ohio State, Cleveland State, University of Akron, Kent State, Ohio University, and Miami University were all present to discuss the topics and their respective schools.

By the conclusion of our "retreat," we agreed to hold meetings two times per year and to reach out to all student trustees across the state of Ohio. Since student trustee appointments are for two years, I believe it is important to meet each semester to help new members understand their roles and responsibilities. It also helps the students share ideas and fosters continuing communication. Since our meeting, we have reached out to state leaders including Ohio's new Chancellor, Jim Petro, and proposed the idea of meeting with him annually. I am pleased to say that Chancellor Petro has responded to the students and is supportive of this idea. I look forward to working closer with other student trustees in the near future as we continue to build this idea and collaborate to better represent the thousands of students across the State of Ohio. This concludes my report.

### **Other Business**

Chair Don Crain reported that David Herche had requested to step down as one of the Trustee representatives to the Miami University Foundation Board. The Chair asked for a motion to appoint Trustee Jagdish Bhati as the representative to the Foundation Board, and on a motion made by Mrs. Mitchell and seconded by Mr. Lieberman, the motion was adopted. Mr. Bhati's appointment is effective immediately.

**Appointment of Sue Henry as National Trustee**

Upon recommendation of the Chair, Mr. Lieberman moved, Mr. Bhati seconded, and by voice vote Resolution R2011-50 was unanimously adopted with seven Trustees voting in favor and none opposed.

RESOLUTION R2011-50

BE IT RESOLVED: that the Board of Trustees re-appoints Sue J. Henry as a National Trustee for a three-year term ending June 30, 2014.

**Resolution to Amend the Regulations of the Board of Trustees of the Miami University**

Upon the recommendation of the Chair, Mr. Bhati moved, Mrs. Mitchell seconded, and by voice vote Resolution R2011-51 was unanimously adopted with seven Trustees voting in favor and none opposed.

RESOLUTION R2011-51

BE IT RESOLVED: that the Board of Trustees hereby approves an amendment to *Regulations of the Board of Trustees of The Miami University*, Article II (Meetings and Organization of the Board of Trustees), adding a new Section 14, Academic and Student Affairs Committee, and re-numbering the current Sections 14 and 15 accordingly as follows:

**Article II, Section 14**

**Academic and Student Affairs Committee**

The Academic and Student Affairs Committee serves in an oversight capacity and shall consider and make recommendations to the Board on academic and student affairs initiatives and plans of the University as delegated by the Board of Trustees in the Academic and Student Affairs Committee Charter as adopted by Board Resolution R2011-30 (and as it may be hereafter amended). Specifically, the Academic and Student Affairs Committee provides oversight responsibilities for the University's long-term academic plans; the University's strategic enrollment plans; the University's retention and graduation rate plans and goals; the University's research activities; the University's role in the University System of Ohio; student life; and campus safety and student life risk management.



The Chair of the Board shall appoint the members of the Academic and Student Affairs Committee as provided in Board Resolution R2011-30 (and as it may be hereafter amended). The Committee shall also meet as stipulated in its Charter as provided in Board Resolution R2011-30. The time, date and location of the meetings are to be set by the Committee Chair in consultation with the other members of the Committee and staff. The principal liaisons to the Academic and Student Affairs Committee are the Provost and Executive Vice President for Academic Affairs and the Vice President for Student Affairs. Additional staff members will be called upon as needed for specific reports to the Committee.

**Article II, Section 15**

**Minutes** (re-numbered as previous Section 14)

**Article II, Section 16**

**Reimbursement for Expenses** (re-numbered as previous Section 15)

**Revisions to Search Guidelines and Search Committee Composition for Senior Administrators**

Upon the recommendation of the Chair, Mr. Bhati moved, Mrs. Mitchell seconded, and by voice vote Resolution R2011-52 was unanimously adopted with seven Trustees voting in favor and none opposed.

RESOLUTION R2011-52

WHEREAS, the Board of Trustees adopted Search Guidelines and a Search Committee Composition policy for senior administrators in 1991 and which were subsequently revised in 1994 and 2007: and

WHEREAS, changes in position titles necessitated a revision of the policies;

THEREFORE BE IT RESOLVED, that the Board of Trustees adopts the revised Search Guidelines for the Positions of Provost, Vice President, Academic Dean, Dean of the Regional Campuses and Associate Provost, Dean of Miami University Dolibois European Center (MUDEC) and the revised Search Committee Composition policy as stated herein.

**Search Guidelines for the Positions of Provost, Vice President, Academic Dean,  
Dean of the Regional Campuses, and Dean of the Miami University Dolibois  
European Center**

**Adopted September 14, 1991**

**Revised June 9, 1994**

**Revised April 27, 2007**

**Revised April 29, 2011**

The following guidelines will be used for selecting candidates for the positions of Provost, Vice President, Academic Dean, Dean of the Regional Campuses, and Dean of the Miami University Dolibois European Center (MUDEC). Searches will be conducted in a manner that involves the campus as widely as possible, identifies highly qualified candidates, provides positive experiences for all candidates, and results in excellent appointments.

### **Professional Search Firm**

If a search is to be conducted for a position, the University may retain a search firm, with an identified principal, to assist in the search. A search firm may be chosen by the President and/or the appointing authority for each search based upon the firm's expertise and specialization in a professional field, and/or experience working with Miami University on previous searches.

### **On-Campus Support**

On-campus support for searches will be provided by either the President's Office through the Office of the Secretary to the Board of Trustees or by the Provost's Office through the Office of the Secretary of the University.

### **Position Description**

Position descriptions will be prepared by the President and/or the appointing authority. In completing the position description and any advertising material, the President and/or the appointing authority may request the advice of the search committee and the search firm.

### **Search Committee**

The search committee will be elected and appointed according to the attached guidelines. As soon as possible after the committee has been constituted and the job description has been written, the committee will meet with the President and/or the appointing administrator and the search firm to achieve a mutual clarity and understanding on qualifications for the position and on the responsibilities of all parties.

### **Solicitation**

Solicitation of candidates will be the shared responsibility of the search firm, search committee, administrative officers, and the campus community.

### **Initial Screening of Candidates**

The initial screening of candidates may be accomplished by the search firm, with the option of review by the President, by the appointing administrator if other than the President, and by the search committee. At this and all subsequent stages, the President and the appointing administrator (if other than the President) will have the option of identifying one or more candidates to be included for or removed from further consideration. The President, the appointing administrator (if other than the President), and the search committee will all have the option of returning to the pool any candidate who may have been dropped from consideration by the search firm. The search

committee will have available to it, at its option, all sets of credentials or other records accumulated by the search firm in relation to the search.

The President and the appointing administrator (if other than the President) and the search committee will arrive at a list of candidates to be invited for preliminary interviews. Two separate lists may be created, one by the President and the appointing administrator (if other than the President), and one by the search committee, with the lists then being compared. Or the list may be created in a joint deliberation. In either case, the determination of the preliminary interview list is ultimately the responsibility of the search committee, with the proviso that any particular candidate or candidates will be interviewed at the specific request of the President or the appointing administrator (if other than the President) and with the further understanding that the President or the appointing administrator (if other than the President) will continue to have the ability to include or exclude any individual candidate for or from further consideration.

### **Preliminary Interviews**

The President and the appointing administrator (if other than the President) may participate in the preliminary interviews, either by sitting with the search committee or by interviewing candidates separately.

### **Selection of Finalists**

With advice from the search firm and with the proviso that the President and the appointing administrator (if other than the President) may continue to identify one or more candidates who are or are not to be considered further, the search committee will determine a list of finalists.

### **Final Interview**

The President and the appointing administrator (if other than the President) will select candidates for the final on-campus interview from among the list of finalists forwarded by the search committee. All finalists may be selected. Alternatively, if it appears necessary for the retention of highly desirable finalists, the President and the appointing administrator (if other than the President) may, with the concurrence of the search committee, elect to keep the list of finalists confidential and to bring finalists to campus on a rolling basis. That is, if a decision is made to hire the first candidate following her or his final interview, no second candidate will be invited for a final interview.

### **Offer of Appointment**

Following the final interview, the President and the appointing administrator (if other than the President) will seek advice from the search committee and the organizational unit before making a final decision about a possible offer to a candidate.

## **Search Committee Composition**

### **Provost/Executive Vice President for Academic Affairs**

1. The President will appoint the chair and one faculty member.
2. The University Senate will name four faculty members.
3. The Unclassified Personnel Advisory Committee will name one unclassified staff member.
4. Associated Student Government will name one undergraduate student.
5. The Graduate Student Association will name one graduate student.

#### **Vice President for Finance and Business Services**

1. The President will appoint the chair and one additional member.
2. The University Senate will name one faculty member.
3. The Chair of the Fiscal Priorities and Budget Planning Committee will serve as a member.
4. The Unclassified Personnel Advisory Committee will name one unclassified staff member.
5. The Classified Personnel Advisory Committee will name one classified staff member.
6. The Alumni Association Board will name one alumnus/a.
7. Associated Student Government will name one undergraduate student.
8. The Miami University Foundation will name one member.

#### **Vice President for Student Affairs**

1. The President will appoint the chair and one additional member.
2. The Unclassified Personnel Advisory Committee will name one unclassified staff member.
3. The Classified Personnel Advisory Committee will name one classified staff member.
4. The Student Affairs Council will name two faculty members.
5. Associated Student Government will name three undergraduate students.

#### **Vice President for University Advancement**

1. The President will appoint the chair and one additional member.
2. The University Senate will name one faculty member.
3. The Unclassified Personnel Advisory Committee will name one unclassified staff member.
4. The Classified Personnel Advisory Committee will name one classified staff member.
5. The Alumni Association Board will name two alumni/ae, one of whom will be a current officer of the Miami University Alumni Association.
6. Associated Student Government will name one undergraduate student.
7. The Miami University Foundation will name one member.

#### **Vice President for Information Technology**

1. The President will appoint the chair and one additional member.
2. The Unclassified Personnel Advisory Committee will name one unclassified staff member.
3. The Classified Personnel Advisory Committee will name one classified staff member.
4. The University Senate will name three faculty members.
5. Associated Student Government will name one undergraduate student.
6. The Graduate Student Association will name one graduate student.

### **Academic Deans**

1. The Provost will appoint the chair, who will normally be a dean of one of the divisions.
2. There will be five faculty members, four selected by the relevant unit and one appointed by the Provost upon the advice of the chairs of the relevant unit; the latter will normally be a chair of one of the relevant departments.
3. There will be one undergraduate student member from the relevant unit except for a search for the Dean of the Graduate School. The undergraduate student will be selected by Associated Student Government.
4. There will be one graduate student member from the relevant unit except for a search for the Dean of the Graduate School, in which case there will be two members. The graduate students will be selected by the Graduate Student Association.
5. There will be one representative from the advisory committee to the relevant unit, selected by the Provost with advice from the committee.

### **Dean of the Regional Campuses and Associate Provost**

1. The Provost will appoint the chair.
2. There will be four faculty members, two elected, one from Miami University Hamilton (MUH) and one from Miami University Middletown (MUM); and two appointed by the Provost upon the advice of the chairs and coordinators on the MUH and MUM campuses; the latter will normally be a chair of one of the relevant departments or a coordinator of a disciplinary grouping of faculty.
3. There will be one undergraduate student member from MUH or MUM. The undergraduate student will be selected by the student government.
4. There will be three staff, one elected from MUH, one elected from MUM and one elected from the Voice of America Learning Center.
5. There will be one member from the MUH citizens' advisory council and one member from the MUM citizens' advisory council selected by the Provost with advice from both councils.

### **Dean, Miami University Dolibois European Center (MUDEC)**

1. The Provost will appoint the chair.

2. There will be four faculty members, three selected by the relevant unit and one appointed by the Provost upon the advice of the MUDEC Subcommittee of University Senate.
3. There will be one undergraduate student member who has studied at MUDEC for at least one semester.
4. There will be one professional staff member from the Luxembourg campus of MUDEC.
5. There will be one “friend of MUDEC” who is a resident of Luxembourg or Oxford, selected by the Provost with advice from the MUDEC Subcommittee of University Senate.

### **Delegation of Authority to Board Chair to Negotiate Presidential Contract**

Upon the recommendation of the Chair, Mr. Bhati moved, Mr. Wilks seconded, and by voice vote Resolution R2011-53 was unanimously adopted with seven Trustees voting in favor and none opposed.

#### RESOLUTION R2011-53

BE IT RESOLVED: that the Board of Trustees delegates authority to the Board Chair, or his designee, to negotiate the terms of and execute a five-year contract as Miami University President, commencing July 1, 2011 and ending June 30, 2016, with Dr. David C. Hodge.

### **Resolution to Determine the Appeal of Reginald Fennell**

Upon the recommendation of the Chair, Mr. Bhati moved, Mr. Grote seconded, and by voice vote Resolution R2011-54 was unanimously adopted with seven Trustees voting in favor and none opposed.

#### RESOLUTION R2011-54

WHEREAS, Dr. Reginald Fennell has appealed to this Board the decision of Dr. John Skillings, the President’s Designee; and

WHEREAS, in accordance with Section 8.1 of the Miami University Policy and Information Manual, the Board of Trustees has reviewed the matter based upon the documents presented; and

WHEREAS, Dr. Skillings decision is supported by and consistent with University policy including the Statement of Good Teaching Practices;

NOW THEREFORE BE IT RESOLVED: that the Board of Trustees affirms the decision and recommendations of Dr. John Skillings, the President’s Designee.

### **Resolution of Appreciation for Kay Geiger**

Upon the recommendation of the Chair, Mrs. Mitchell moved, Mr. Bhati seconded, and by voice vote Resolution R2011-55 was unanimously adopted with seven Trustees voting in favor and none opposed.

#### RESOLUTION R2011-55

#### **Resolution of Appreciation to S. Kay Geiger**

Whereas, S. Kay Geiger was appointed to the Miami University Board of Trustees in 2004 and served as Trustee seven years; and

Whereas, during her term Kay Geiger demonstrated distinguished service and leadership by serving as Secretary of the Board and as a member of the Finance and Audit Committee and the Academic and Student Affairs Committee; and

Whereas, Kay graduated from Miami University in 1978 with a Bachelor of Science degree in Marketing Management and earned her Master of Business Administration degree in 1985 from Ohio State University; and

Whereas, Kay has served her alma mater not only as a Trustee but also as a Trustee on the Miami University Foundation Board and as chair of the Farmer School of Business Advisory Council; and

Whereas, Kay has enjoyed a successful and exemplary professional career in banking and consulting services, serving as President of the Ohio/Northern Kentucky Region of PNC Bank; President, Global Resource Associates; Senior Vice President, LaSalle/ABN AMRO Bank; Executive Vice President, Manager Global Services, U.S. Bancorp/Firststar Bank; Executive Vice President, Manager International Division, Star Bank; Manager Commercial Banking, Huntington Bancshares, Inc.; and

Whereas, Kay has generously contributed her time and talents to community, civic, and professional service, including serving as President, Cincinnati World Trade Association; Vice Chair, World Affairs Council Greater Cincinnati; President, International Visitors Council; Region III Co-Chair, Association of the Ohio Commodores; and serving on the boards of the National Underground Railroad Freedom Center; YWCA; National Conference of Community and Justice; Ohio State University Center for International Business; Japan American Society; Cleveland World Trade Center; U.S. Department of Commerce District Export Council; Banker's Association for Finance and Trade; Milwaukee World Trade Association; and Wisconsin District Export Council; and

Whereas, Miami Trustees, faculty, staff, and students will miss Kay's wisdom, advice, experience, counsel, common sense, and mentoring;

Now, Therefore Be It Resolved: that the members of the Miami University Board of Trustees do hereby express to Kay Geiger their sincere gratitude and warm regard for her service and leadership both to this Board and to Miami University; and

Be It Further Resolved: that the members of the Board offer their best wishes for her continued good health and success in all her future endeavors; and

Be It Further Resolved: that this Board extends the open invitation to Kay and Jack to visit us often in the years ahead.

Done this Twenty-Ninth day of April, Two Thousand Eleven at Miami University in the City of Oxford, County of Butler, State of Ohio, and of the establishment of this University Two Hundred and Two Years by the Miami University Board of Trustees.

### **Vice President Reports**

A written report was submitted by the following Vice President:

- Debra Allison, Vice President for Information Technology, Attachment D

### **Executive Session**

At 11:35 a.m., upon recommendation of the Chair, Mr. Bhati moved, Mr. Herche seconded, and by roll call vote the Board convened to Executive Session for the purpose of conferring with General Counsel and considering the evaluation and appointment of officers of the university, as provided by the Ohio Open Meetings Act, Revised Code Section 121.22.

At 12:10 p.m. the Board adjourned the Executive Session, and with no other business coming before the Board, a motion was duly made, seconded, and by voice vote the meeting was adjourned.



Stephen D. Snyder  
Secretary to the Board of Trustees



Miscellaneous Fees Ordinance O2011-5

**BE IT ORDAINED:** by the Board of Trustees that the following miscellaneous fees will be in effect for academic year 2011-2012, except as otherwise specified. The fees apply to all campuses, except as otherwise specified.

Fee	2010-2011	Proposed 2011-2012
<b>Admission Fee</b>		
Hamilton and Middletown Campuses		15.00
Oxford Campus Enrollment Fee (Note 1)	95.00	95.00
University Contract Confirmation Deposit (1)	330.00	330.00
<b>Application Fee</b>		
Hamilton and Middletown Campuses	20.00	20.00
Oxford Campus-Admission to Graduate Degree Programs	50.00	50.00
Oxford Campus-Admission to Graduate Non-Degree Status	20.00	20.00
Oxford Campus-Admission to Undergraduate Programs	50.00	50.00
Oxford Campus-International Students	70.00	70.00
Oxford Campus-Transient Students	50.00	50.00
Oxford Campus-Unclassified Students	50.00	50.00
<b>Bursar Miscellaneous Charges</b>		
Late Payment	150.00	150.00
Late Registration (each Monday after the final date, an additional \$27.00)	27.00	27.00
<b>Business School Premium</b>		
Oxford Campus Business School Courses, per credit hour	25.00	50.00
<b>Career Exploration and Testing Center Charges</b>		
Enrollment in EDL100 for Myers-Briggs and Strong Interest Testing	48.00	48.00
<b>Code of Conduct Violations</b>		
Code of Conduct Administration Charges, per incident	50.00	50.00
Ethics and Integrity Mandatory Program	200.00	200.00
<b>Commencement/Degree Application Fee</b>		
Associate's and Bachelor's Degrees (2)	35.00	35.00
Certificate Program	10.00	10.00
Diploma Replacement (re-issue)-With Case, Master's	34.00	34.00
Diploma Replacement (re-issue)-With Case, Undergraduate	34.00	34.00
Diploma Replacement (re-issue)-Without Case	29.00	29.00
Doctoral Degree-Dissertation Microfilming and Binding and Diploma and Hood (\$20.00 non-refundable)	200.00	200.00
Master's and Specialist's Degrees (2)	35.00	35.00
Thesis Microfilming and Binding	80.00	80.00
<b>Community Engagement and Services</b>		
Community Plunge (early move-in experience)	130.00	130.00
Service Learning Courses Utilizing Community Engagement and Services Office	50.00	50.00
<b>Compass Assessment-Hamilton and Middletown Campuses</b>		
Compass Assessment Retake Fee-one per semester, per subject	0.00	10.00
<b>Computer Printing Charge</b>		
Computer Printing Charge-Cash Payment, per copy	0.10	0.10
Computer Printing Charge-Debit Card Payment using Miami "MULaa", per copy	0.10	0.10
<b>Credit Workshops</b>		
Enrollment Fee	0.00 - 3,500.00	0.00 - 3,500.00
iDiscovery Program Fee	80.00	125.00
Instructional Fees Set by Vice President for Finance and Business Services or designee		
Materials Fee	0.00 - 350.00	0.00 - 350.00
On-Campus Workshop Administration Fee	20.00	25.00
Program Fee	0.00 - 15,000.00	0.00 - 15,000.00
Study Abroad Workshop Administration Fee	100.00	125.00
<b>Data and Video Network</b>		
Fee for Non-warranty computer and associated repair (including labor)	Actual Cost	Actual Cost
Network copyright notification-First incident	100.00	100.00
Network copyright notification-Second incident and more	200.00	200.00
Workstation Remediation Fee for Non-Miami Laptops	100.00	100.00
<b>Data and Video Network-Technology Fee (Undergraduate and Graduate, Fall and Spring Semester Only)</b>		
Hamilton and Middletown Campuses Technology Fee-Per Semester	18.00	18.00
Oxford Campus Technology Fee-Per Credit Hour-Students admitted in AY2008, up to 12 credit hours per semester	9.00	9.00
Oxford Campus Technology Fee-Per Credit Hour-Students admitted in AY2009-AY2010 and thereafter, up to 12 credit hours per semester	9.50	9.50
Oxford Campus Technology Fee-Per Credit Hour-Students admitted prior to AY2008, up to 12 credit hours per semester	8.50	8.50
Oxford Off-Campus Network Service Fee-Per Credit Hour-Students admitted in AY2008, up to 12 credit hours per semester	13.50	13.50
Oxford Off-Campus Network Service Fee-Per Credit Hour-Students admitted in AY2009-AY2010 and thereafter, up to 12 credit hours per semester	14.00	14.00
Oxford Off-Campus Network Service Fee-Per Credit Hour-Students admitted prior to AY2008, up to 12 credit hours per semester	13.00	13.00
<b>E-Learning-Hamilton and Middletown Campuses</b>		
All online, partially online (hybrid), and interactive video courses per credit hour	0.00	10.00
<b>Facility Fee</b>		
Facility Fee-Oxford Graduate students, per semester	30.00	30.00
Facility Fee-Oxford Graduate students, per year	60.00	60.00
Facility Fee-Oxford Undergraduates, per semester	60.00	60.00
Facility Fee-Oxford Undergraduates, per year	120.00	120.00
<b>Fine Arts Program Fee</b>		
Architecture/Interior Design Majors, per semester	50.00	50.00
Music Majors, per semester	50.00	50.00
<b>Goggin Ice Center</b>		
Intramural Leagues-Broomball	150.00	160.00
Intramural Leagues-Hockey	360.00	370.00
Intramural Leagues-Hockey Beginner	300.00	310.00

April 29, 2011

	2010-2011	Proposed 2011-2012
<b>Identification Card Replacement Charge</b>		
Identification Card Replacement Charge-Hamilton Campus	10.00	10.00
Identification Card Replacement Charge-Middletown Campus	10.00	10.00
Identification Card Replacement Charge-Oxford Campus	35.00	35.00
<b>Learning Assistance Tutoring Charges</b>		
Learning Assistance-Oxford Campus-Tutoring sessions-no show fee	10.00	15.00
<b>Library Fines and Fees</b>		
Audio/Visual Services-Laminator Service, per foot	1.50	1.50
Audio/Visual Services-Maximum	15.00	15.00
Audio/Visual Services-Overdue videos, per item/per day	2.50	2.50
Camera Tripod (24 hour loan; no charge)		
Camera Tripod, Maximum	15.00	15.00
Camera Tripod, Overdue charge, per hour	0.50	0.50
Camera Tripod, Processing fee	10.00	10.00
Camera Tripod, Replacement cost	30.00	30.00
Digital Voice Recorder (four hour loan; no charge)		
Digital Voice Recorder, Maximum	15.00	15.00
Digital Voice Recorder, Overdue charge, per hour	0.50	0.50
Digital Voice Recorder, Processing fee	25.00	25.00
Digital Voice Recorder, Replacement cost	65.00	65.00
Firewall Security Cable (four hour loan; no charge)		
Firewall Security Cable, Overdue charge, per hour	0.50	0.50
Firewall Security, Maximum	15.00	15.00
Firewall Security, Processing fee	10.00	10.00
Firewall Security, Replacement cost	5.00	5.00
Floppy Drive Attachment-Maximum	15.00	15.00
Floppy Drive Attachment-Overdue charge, per hour	0.50	0.50
Floppy Drive Attachment-Replacement cost	50.00	50.00
Floppy Drive-Processing fee	30.00	30.00
Head Phones-Maximum	15.00	15.00
Head Phones-Overdue charge, per hour	0.50	0.50
Head Phones-Processing fee	10.00	10.00
Head Phones-Replacement cost	10.00	10.00
iSight Video Camera (three hour loan; no charge)		
iSight Video Camera-Maximum	15.00	15.00
iSight Video Camera-Overdue charge, per hour	1.00	1.00
iSight Video Camera-Processing fee	30.00	30.00
iSight Video Camera-Replacement cost	100.00	100.00
Laptop Computer or Digital Camera (in library use only)-Billing fee (non-refundable) (6)	25.00	25.00
Laptop Computer or Digital Camera (in library use only)-Overdue laptop, per hour (maximum of \$100.00)	5.00	5.00
Laptop Computer or Digital Camera (in library use only)-Replacement charge laptop - Macintosh	1,300.00	1,300.00
Laptop Computer or Digital Camera (in library use only)-Replacement charge laptop - Windows	1,000.00	1,000.00
Laptop Computer or Digital Camera (in library use only)-Replacement Charge-Digital Camera	300.00	150.00
Laptop Computer or Digital Camera (in library use only)-Replacement Charge-Digital Camera Accessories (at cost)	At Cost	At Cost
Laptop Computer or Digital Camera (in library use only)-Up to three hours (requires Miami ID and one other form of ID)		
Laptop/data projector (24 hour loan; no charge)		
Laptop/data projector, Maximum	15.00	15.00
Laptop/data projector, Overdue charge, per hour	0.50	0.50
Laptop/data projector, Processing fee	30.00	30.00
Laptop/data projector, Replacement cost	500.00	500.00
Miami Libraries-Overdue Books, per book maximum	15.00	15.00
Miami Libraries-Overdue Books, per book/per day	0.50	0.50
Miami Libraries-Overdue Reserved Materials, each additional hour	0.75	0.75
Miami Libraries-Overdue Reserved Materials, first hour	2.50	2.50
Miami Libraries-Overdue Reserved Materials, maximum	24.25	24.25
Miami Libraries-Recalled Books, per book (student)/maximum	24.25	24.25
Miami Libraries-Recalled Books, per book (student)/per day	0.75	0.75
Miami Libraries-Replacement, per book, actual cost	Actual Cost	Actual Cost
Miami Libraries-Replacement, per book, billing	10.00	10.00
Miami Libraries-Replacement, per book, cataloging and processing	30.00	30.00
Miami Libraries-Replacement, per book, minimum	70.00	75.00
Microphone for Mac or PC (three hour loan; no charge)		
Microphone for Mac or PC, Maximum	15.00	15.00
Microphone for Mac or PC, Overdue charge, per hour	0.50	0.50
Microphone for Mac or PC, Processing fee	10.00	10.00
Microphone for Mac or PC, Replacement cost	15.00	15.00
Miscellaneous Items for Sale-Batteries	At Cost	At Cost
Miscellaneous Items for Sale-CD, blank	1.00	1.00
Miscellaneous Items for Sale-Data storage device (Jump Drive)	15.00	15.00
Miscellaneous Items for Sale-DVD, blank	1.00	1.00
Miscellaneous Items for Sale-Earplugs, per pair	0.00	0.25
Miscellaneous Items for Sale-Mini DVD tape, blank	3.00	3.00
Miscellaneous Items for Sale-Zip Disk, blank	1.00	1.00
Miscellaneous Library Fees-Private Study Carrels (re-key for lost key)	25.00	25.00
Miscellaneous Library Fees-Storage locker keys (replacement)	7.00	7.00
Network Cables-Maximum	15.00	15.00
Network Cables-Overdue charge, per hour	0.50	0.50
Network Cables-Processing fee	10.00	10.00
Network Cables-Replacement cost	5.00	5.00
OhioLINK Overdue Books, per book/Maximum	50.00	50.00
OhioLINK Overdue Books, per book/per day (1-30 days)	0.50	0.50
OhioLINK Overdue Books, per book/per day (31st day), late/overdue	35.00	35.00
OhioLINK, Replacement, per book	75.00	75.00
OhioLINK, Replacement, per book, cataloging and processing fee,	25.00	25.00
Portable DVD Player (four hour loan; no charge)		
Portable DVD Player, Maximum	15.00	15.00
Portable DVD Player, Overdue charge, per hour	0.50	0.50
Portable DVD Player, Processing fee	10.00	10.00
Portable DVD Player, Replacement cost	150.00	150.00
Portable Public Address System (24 hour loan; no charge)		
Portable Public Address System, Maximum	15.00	15.00
Portable Public Address System, Overdue charge, per hour	0.50	0.50

April 29, 2011

	2010-2011	Proposed 2011-2012
Portable Public Address System, Processing fee	30.00	30.00
Portable Public Address System, Replacement cost	100.00	100.00
Video Monitor Cable (three hour loan; no charge)		
Video Monitor Cable, Maximum	15.00	15.00
Video Monitor Cable, Overdue charge, per hour	0.50	0.50
Video Monitor Cable, Processing fee	10.00	10.00
Video Monitor Cable, Replacement cost	5.00	5.00
<b>Miami Metro</b>		
Miami Metro-Oxford Campus-Student-full time, per semester	66.00	66.00
Miami Metro-Oxford Campus-Student-part-time, per credit hour	5.50	5.50
<b>MUDEC</b>		
Charge for auditing course (per course)	269.00	269.00
Deposit upon application for the academic year (no refund)	25.00	25.00
Jumbo pass for MUDEC students	73.00	73.00
Long field trip fee, all FT students, for the academic year (subject to refund of any unused portion)	900.00	900.00
Luxembourg Student Residency Permit Fee	45.00	45.00
Orientation fee (one-time per student)	90.00	90.00
Partial Board (4 meal voucher per week), per academic year	1,640.00	1,640.00
Room and Continental Breakfast (reside w/host family)-Fall Semester	1,600.00	1,835.00
Room and Continental Breakfast (reside w/host family)-Spring Semester	1,600.00	1,835.00
Short field trip	600.00	600.00
Student Activity Fee, per semester	70.00	70.00
<b>Panhellenic</b>		
Early Move-in for Sorority Recruitment	105.00	105.00
Sorority Recruitment	30.00	30.00
<b>Parking Fees and Fines-Hamilton and Middletown Campuses</b>		
Blocking any access road	15.00	15.00
Disregarding traffic control device	15.00	15.00
Failure to display parking permit	10.00	10.00
Hazardous operation	75.00	75.00
Illegal Parking-Parking by a non-handicapped driver in a space reserved for the handicapped	75.00	75.00
Illegal Parking-Parking in a restricted area	10.00	10.00
Illegal Parking-Parking on the grass	10.00	10.00
Speeding	30.00	30.00
Unregistered vehicle	10.00	10.00
<b>Parking Fees and Fines-Oxford Campus</b>		
Event Parking-Lot Attendant-charged to MU Departments/Organizations, per hour	0.00	25.00
Event Parking-Lot/Space Reservation Fee-charged to MU Departments/Organizations, fee per reserved space	0.00	1.00 -5.00
Event Parking-Meter Reservations-charged to MU Department/Organizations, per space/per day	0.00	5.00 -6.00
Faculty and staff Garage permit, per year	300.00	300.00
Faculty and staff RED area annual permit, per year	30.00	30.00
Faculty, Staff, or Department Dedicated Parking Space	0.00	300.00
Failure to display valid permit/Improper display	30.00	35.00
Illegal or improper parking (loading/service area,outside designated space, prohibited parking, prohibited yellow zone)	65.00	75.00
Illegal parking in restricted area	65.00	75.00
Illegal parking on grass/sidewalk	65.00	75.00
Impoundment/immobilization	200.00	200.00
Overtime at meter	10.00	10.00
Overtime at timed zone	10.00	25.00
Oxford campus parking garage rates-Daily maximum rate	5.00	10.00
Oxford campus parking garage rates-Daytime parking, per semester	25.00	150.00
Oxford campus parking garage rates-Event parking rate	5.00	5.00
Oxford campus parking garage rates-Lost ticket fee	5.00	10.00
Oxford campus parking garage rates-Overnight parking, per semester	75.00/300.00	420.00
Oxford campus parking garage rates-Parking rate per first hour/per additional hours	0.50	1.00/5.00
Oxford campus parking garage rates-Replacement for Garage Access Card	5.00	5.00
Oxford campus students only-for a semester/academic year BLUE area permit	110.00/220.00	115.00/220.00
Oxford campus students only-for a semester/academic year PURPLE area permit	55.00/110.00	60.00/110.00
Oxford campus students only-for a semester/academic year YELLOW area permit	55.00/110.00	60.00/110.00
Oxford campus students only-for an academic year-Graduate Assistants-designated lots and student areas	30.00	30.00
Oxford campus students only-for each summer term	10.00	15.00
Oxford campus students only-for temporary permit (student - one week)	5.00	10.00
Oxford campus-Contractor-parking permit-month/annual	15.00/180.00	15.00/180.00
Reproduction/illegal use of decal	300.00	300.00
Unregistered vehicle lookup	0.00	2.50
<b>Proficiency Examination</b>		
Additional credit hours, each	30.00	35.00
Per examination (including first credit hour)	30.00	70.00
<b>Recreational Sports Center</b>		
Equestrian-Club Team Riding Fee/Semester	800.00	850.00
Intramural Leagues-5 Game Season	70.00	75.00
Intramural Leagues-7 Game Season	100.00	105.00
Intramural Leagues-Double Elimination	0.00	0.00
Intramural Leagues-Dual Sports	15.00	16.00
Intramural Leagues-Individual	35.00	37.00
Intramural Leagues-Individual Sport	10.00	11.00
Intramural Leagues-Round Robin	35.00	37.00
Intramural Leagues-Single Elimination	25.00	27.00
<b>Recreational Sports Center-Membership Fees</b>		
Branch campus (MUH-MUM), 12 month pass	310.00	315.00
Branch campus (MUH-MUM), 4 month pass	175.00	180.00
Branch campus (MUH-MUM), 6 month pass	225.00	230.00
Branch campus (MUH-MUM), per month	60.00	65.00
Students-Oxford Full-time - included in general fee		
Students-Oxford Part-time - included in general fee		
<b>Special Course/Lab Charges-Hamilton and Middletown Campuses</b>		
Art-ART 111/121/122/171/221/222/241/257/271/321/322/241/342	0.00	30.00
Art-ART 147	0.00	15.00
Art-ART 181, 231, 331	0.00	10.00
Art-ART 255 and 308E	0.00	20.00
Chemistry-CHM 111, 131, 144, 145, 231, 244, 245, 332, 364	0.00	25.00
Microbiology-MBI 123 and 161	0.00	25.00

	2010-2011	Proposed 2011-2012
Nursing-NSG 104, 106, 116, 200, 205, 206, 216, 261, 262	200.00	200.00
Nursing-NSG 313, 352, 354, 362, 364, 420, 431, 452, 462, 464	200.00	200.00
Zoology-ZOO 171 and 172	0.00	25.00
<b>Special Course/Lab Charges-Oxford Campus</b>		
Art Department (3) (4)-ART 111	10.00	10.00
Art Department (3) (4)-ART 121, 122, 221, 222, 308, 321, 322, 421, 422	30.00	30.00
Art Department (3) (4)-ART 147	20.00	20.00
Art Department (3) (4)-ART 149	0.00	20.00
Art Department (3) (4)-ART 160	20.00	25.00
Art Department (3) (4)-ART 165	25.00	35.00
Art Department (3) (4)-ART 170	30.00	30.00
Art Department (3) (4)-ART 171	25.00	25.00
Art Department (3) (4)-ART 231	0.00	30.00
Art Department (3) (4)-ART 241, 341, 342, 441, 442, 541, 542, 640	75.00	75.00
Art Department (3) (4)-ART 251 and 252	50.00	50.00
Art Department (3) (4)-ART 254	50.00	50.00
Art Department (3) (4)-ART 257, 357, 358, 457, 458, 557	85.00	100.00
Art Department (3) (4)-ART 261, 361, 362, 461, 462, 561, 562, 660	100.00	100.00
Art Department (3) (4)-ART 264, 364, 365, 464, 564, 664	100.00	100.00
Art Department (3) (4)-ART 271, 371, 372	60.00	60.00
Art Department (3) (4)-ART 281	25.00	25.00
Art Department (3) (4)-ART 314, ART 315, ART 316, MPT 381, MPT 382, MPT 383, MPT 476/576	10.00	10.00
Art Department (3) (4)-ART 323	0.00	30.00
Art Department (3) (4)-ART 331 and 332	20.00	20.00
Art Department (3) (4)-ART 351, 352, 354	85.00	85.00
Art Department (3) (4)-ART 450, 451, 452	85.00	85.00
Art Department (3) (4)-ART 456, 471, 472, 571, 670	60.00	60.00
Art Department (3) (4)-ART 480, MPT 480M/580M, MPT 480W/580W, MPT 481/581, MPT 482/582	10.00	10.00
Art Department (3) (4)-ART 492	15.00	15.00
Art Department (3) (4)-ART 495	20.00	20.00
Art Department (3) (4)-MPC 497, MPC 498/598, ART 680	10.00	10.00
Art Department (3) (4)-MPF 185, MPF/MPT 186, MPF 187, MPF 188, MPT/MPF 189	10.00	10.00
Art Department (3) (4)-MPF 279, MPF/MPT 282, ART 285, MPT 311, MPT 312, MPT 313	10.00	10.00
Art Department (3) (4)-MPT 484/584, MPT 485/585, MPT 486/586, MPT 487/587, MPT 489/589	10.00	10.00
Botany/Microbiology/Zoology-BMZ 115	0.00	25.00
Botany/Microbiology/Zoology-BMZ 116	0.00	25.00
Botany/Microbiology/Zoology-BMZ 424	0.00	25.00
Botany/Microbiology/Zoology-BMZ 482	0.00	25.00
Botany/Microbiology/Zoology-BMZ 483	0.00	25.00
Botony-BOT 155	0.00	25.00
Botony-BOT 191	0.00	25.00
Botony-BOT 203L	0.00	25.00
Botony-BOT 204	0.00	25.00
Botony-BOT 205	0.00	25.00
Botony-BOT 244, Lab Fee-Wine Course	150.00	150.00
Botony-BOT 312	0.00	25.00
Botony-BOT 402	0.00	25.00
Botony-BOT 403	0.00	25.00
Botony-BOT 409	0.00	25.00
Botony-BOT 415	0.00	25.00
Botony-BOT 425	0.00	25.00
Chemistry (2) (4)- CHM 111, 131, 144, 145, 153, 161, 231, 244, 245, 254, 255, 332, 364, 418, 438, 455, 456	25.00	25.00
Clinical Experience (2) (4)-Teacher Education-Adolescent-EDT 427, 429A, 432, 434, 445, 527, 529A, 532, 534, 545, 574E	35.00	35.00
Clinical Experience (2) (4)-Teacher Education-ART 201, 401	60.00	60.00
Clinical Experience (2) (4)-Teacher Education-ART 419	90.00	130.00
Clinical Experience (2) (4)-Teacher Education-Early childhood-EDT 272E, 473E, 474E	35.00	35.00
Clinical Experience (2) (4)-Teacher Education-EDP 419E, EDP 419F, EDP 419G, EDP 419H	90.00	150.00
Clinical Experience (2) (4)-Teacher Education-EDT 419.O	800.00	800.00
Clinical Experience (2) (4)-Teacher Education-EDT 419A, EDT 419E, EDT 419M, KNH 419A, KNH 419P	90.00	150.00
Clinical Experience (2) (4)-Teacher Education-EDT 519, EDT 519A,	90.00	150.00
Clinical Experience (2) (4)-Teacher Education-Middle childhood-EDT 252M, 311	35.00	35.00
Clinical Experience (2) (4)-Teacher Education-MUS 175, 355, 359	60.00	66.00
Clinical Experience (2) (4)-Teacher Education-MUS419	90.00	90.00
Entrepreneurship-ESP 366	27.50	27.50
Equestrian Center Classes-KNH 150.E, 150.F, 150.G, 150.H, 150.I	295.00	315.00
Family Studies and Social Work (3)-FSW 412	102.00	115.00
Geology-GLG 115L	0.00	25.00
Geology-GLG 201	0.00	25.00
Geology-GLG 204	0.00	25.00
Geology-GLG 301	0.00	25.00
Geology-GLG 322	0.00	25.00
Geology-GLG 354	0.00	25.00
Geology-GLG 357	0.00	25.00
Geology-GLG 408	0.00	25.00
Geology-GLG 428	0.00	25.00
Geology-GLG 482	0.00	25.00
Goggin Ice Center Classes-Department of Kinesiology and Health classes (broomball, hockey, & skating)	42.00	46.00
Junior Scholars Program Comprehensive Fee (exclusive of room and board (3) (5))-Ohio students (6 hours)	552.00	570.00
Junior Scholars Program Comprehensive Fee (exclusive of room and board (3) (5))-Ohio students (7 hours)	644.00	665.00
Junior Scholars Program Comprehensive Fee (exclusive of room and board (3) (5))-Ohio students (8 hours)	736.00	760.00
Junior Scholars Program Comprehensive Fee (exclusive of room and board (3) (5))-Out-of-state students (6 hours)	1,320.00	1,362.00
Junior Scholars Program Comprehensive Fee (exclusive of room and board (3) (5))-Out-of-state students (7 hours)	1,540.00	1,589.00
Junior Scholars Program Comprehensive Fee (exclusive of room and board (3) (5))-Out-of-state students (8 hours)	1,760.00	1,816.00
Junior Scholars Program Comprehensive Fee-Activities fee - All Students	235.00	268.00
Junior Scholars Program Comprehensive Fee-Program Pre-Payment (2)	235.00	268.00
Kinesiology and Health (3)-KNH 104	120.00	120.00
Kinesiology and Health (3)-KNH 182	12.00	12.00
Kinesiology and Health (3)-KNH 183.L	80.00	80.00
Kinesiology and Health (3)-KNH 184.L and 188.L	22.00	22.00
Kinesiology and Health (3)-KNH 203	0.00	120.00
Kinesiology and Health (3)-KNH 244 and 381.L	27.00	27.00
Kinesiology and Health (3)-KNH 285.L-Evaluation of Athletic Injuries to the Head, Neck and Torso	25.00	25.00

	2010-2011	Proposed 2011-2012
Kinesiology and Health (3)-KNH 287.L-Evaluation of Athletic Injuries to the Extremities	25.00	25.00
Kinesiology and Health (3)-KNH 288-Therapeutic Modalities	25.00	25.00
Kinesiology and Health (3)-KNH 348.F	30.00	30.00
Kinesiology and Health (3)-KNH 382	42.00	42.00
Kinesiology and Health (3)-KNH 392	25.00	25.00
Kinesiology and Health (3)-KNH 404	120.00	120.00
Kinesiology and Health (3)-KNH 468, 568, 668	32.00	32.00
Kinesiology and Health (3)-KNH 681-Human Motor Control & Learning	26.00	26.00
Kinesiology and Health (3)-KNH 682-Lab Techniques in Exercise Science	41.00	41.00
Kinesiology and Health (3)-KNH 683	41.00	41.00
Kinesiology and Health (3)-KNH 688-Advanced Biomechanics	26.00	26.00
Microbiology-MBI 123	0.00	25.00
Microbiology-MBI 201	0.00	25.00
Microbiology-MBI 202	0.00	25.00
Microbiology-MBI 415	0.00	25.00
Microbiology-MBI 425	0.00	25.00
Microbiology-MBI 435	0.00	25.00
Microbiology-MBI 465	0.00	25.00
Microbiology-MBI 475	0.00	25.00
Microbiology-MBI 487	30.00	30.00
Microbiology-MBI 488 and 489	60.00	60.00
Music-MUS 232A and 232B	22.00	22.00
Music-Music lesson fees (3) (4)	175.00	175.00
Outdoor Pursuit Center Courses-KNH 150.A, 150.B, 150.C, 150.J, 150.K	200.00	210.00
Physics-PHY 471	0.00	25.00
Physics-PHY 103	0.00	25.00
Physics-PHY 183	0.00	25.00
Physics-PHY 184	0.00	25.00
Physics-PHY 286	0.00	25.00
Physics-PHY 293	0.00	25.00
Physics-PHY 294	0.00	25.00
Physics-PHY 423	0.00	25.00
Physics-PHY 441	0.00	25.00
Physics-PHY 442	0.00	25.00
Speech Pathology and Audiology-SPA 605	25.00	100.00
Speech Pathology and Audiology-SPA 750	25.00	100.00
Theatre-THE 151	65.20	65.20
Zoology-ZOO 161	0.00	25.00
Zoology-ZOO 201	0.00	25.00
Zoology-ZOO 305	0.00	25.00
Zoology-ZOO 311	0.00	25.00
Zoology-ZOO 312	0.00	25.00
Zoology-ZOO 333	0.00	25.00
Zoology-ZOO 361	0.00	25.00
Zoology-ZOO 401	0.00	25.00
Zoology-ZOO 408	0.00	25.00
Zoology-ZOO 409	0.00	25.00
Zoology-ZOO 437	0.00	25.00
Zoology-ZOO 453	0.00	25.00
Zoology-ZOO 458	0.00	25.00
Zoology-ZOO 459	0.00	25.00
Zoology-ZOO 463	0.00	25.00
Zoology-ZOO 464	0.00	25.00
Zoology-ZOO 465	0.00	25.00
<b>Student Counseling Services</b>		
Attentional Problem Evaluation	0.00	25.00
Counseling Session-no show (Psychiatric follow-up)	20.00	25.00
Counseling Session-no show any session	20.00	25.00
Psychiatric services - follow-up/medical check	20.00	20.00
Psychiatric services - initial psychiatric evaluation	30.00	30.00
Therapy/Counseling, per session (first five sessions covered by student general fee)	20.00	20.00
<b>Student Health Services</b>		
Fee charged for services is based on two times (2x) the State of Ohio Medicaid reimbursement schedule (7)		
<b>Student Legal Services</b>		
Student Legal Services, per year	20.00	20.00
<b>Student Orientation Program</b>		
AlcoholEDU (online alcohol education program)	15.00	15.00
International Student-Academic Preparation and Culture Program, undergraduate and graduate	225.00	300.00
International Student-One-week Spring Semester, undergraduate	55.00	55.00
International Student-One-week, graduate Student	55.00	55.00
International Student-Two-week August, undergraduate	115.00	115.00
Student	95.00	95.00
Transfer student	20.00	20.00
<b>Substance Abuse Violations</b>		
Chemical abuse education program	200.00	200.00
Substance abuse assessments	250.00	250.00
Two hour substance abuse program	150.00	150.00
<b>Test Administration Fee</b>		
CLEP	20.00	20.00
Distance Learning Exam	0.00	20.00
MAT Exam	0.00	20.00
<b>Theatre</b>		
General Admission-Students required to attend for class	3.50	4.00
<b>Transcript</b>		
Regular orders, per copy	8.00	8.00
Special orders, per copy	12.00	12.00

**Notes:**

- (1) \$95 admission fee plus \$330 refundable contract confirmation deposit.
- (2) Non-refundable.
- (3) Subject to partial refund of fee paid upon withdrawal as determined by the Vice President for Finance and Business Services.
- (4) In addition to the instructional and general fees, and the tuition surcharge, if applicable.
- (5) The difference between these special fees and the usual fees charged for the same number of credit hours will be reflected as a fee waiver.
- (6) Billing fee is instituted when the maximum overdue fine of \$100.00 is reached, at which point the item is presumed lost, the replacement billing process commences, and replacement charges are applied.
- (7) Fees will be adjusted to usual and customary charges when third party billing begins.
- (8) MU faculty, staff, and students receive a 25% discount w/valid ID.
- (9) Students pay one-third of the posted fee for services.

**Additional Authorizations:**

Fees will be assessed based on the above rates. In case of dispute, fees must be paid in full unless specific arrangements have been authorized in writing by the Vice President for Finance and Business Services or his designee.

The Vice President for Finance and Business Services is authorized to approve changes in the fees stated above and to approve new fees consistent with those stated above subject to annual confirmation by this Board.

**Attachment B**

RESOLUTION R2011-47

WHEREAS, Miami University is an Ohio state assisted institution of higher education; and

WHEREAS, the Miami Heritage Technology Park (“MHTP”), located on State Route 73 (SR 73) east of Miami University, has received a \$3.5 million Job Ready Site grant from the State of Ohio; and

WHEREAS, the property owners of the MHTP are requesting water and sewer services from the City of Oxford which can only be provided to property within City of Oxford corporation boundaries pursuant to City of Oxford code; and

WHEREAS, annexed property must be contiguous to City of Oxford corporate boundaries; and

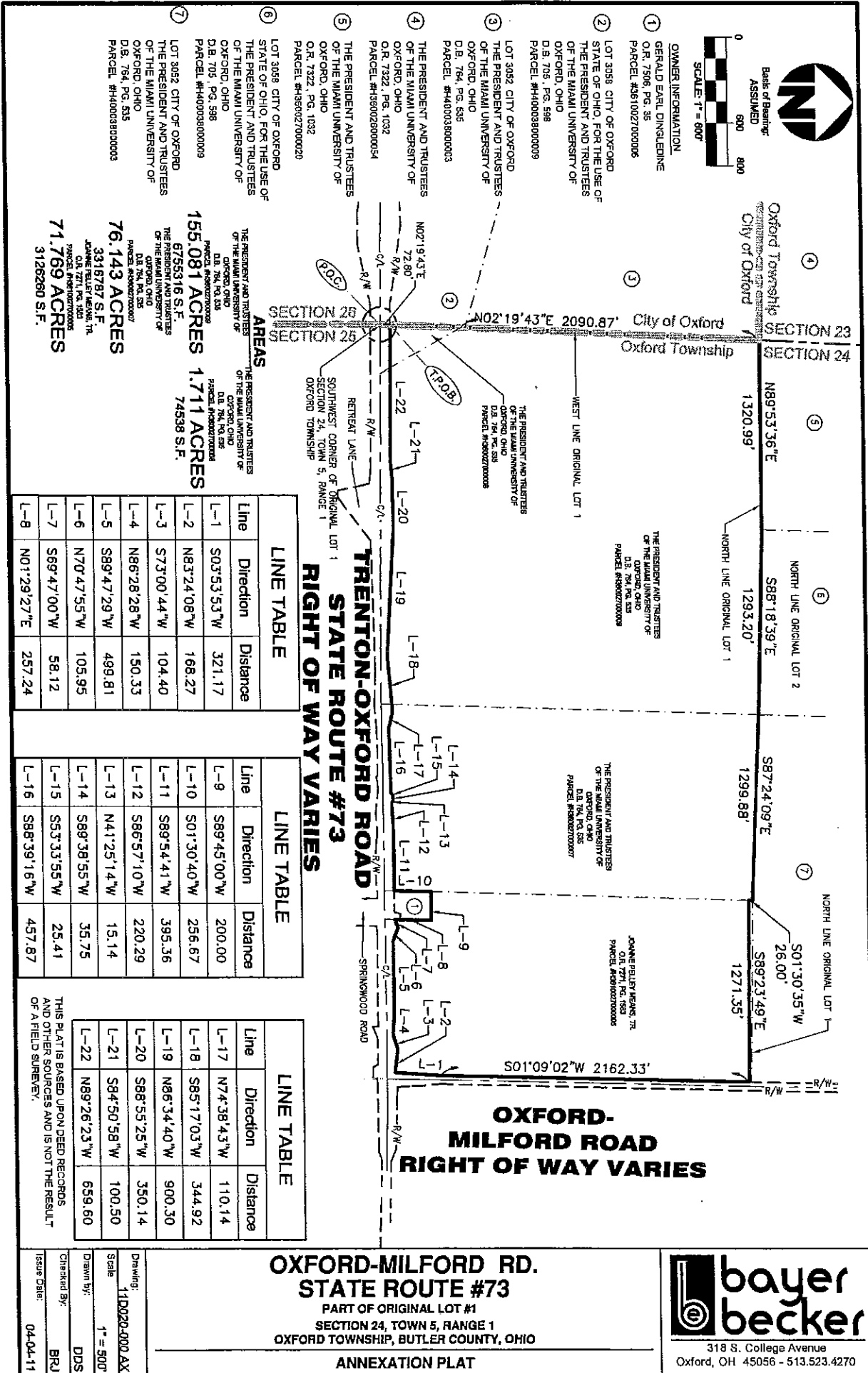
WHEREAS, three parcels of real property which are depicted in the attached *Exhibit A* (the “SR 73 Properties”) are owned in the name of the President and Trustees of Miami University and are situated between the current City of Oxford corporate boundaries and the MHTP site; and

WHEREAS, the development of the MHTP site is a strategic economic development project for the Oxford community and Miami University, potentially facilitating research and technology transfer opportunities;

THEREFORE BE IT RESOLVED: that the Miami University Board of Trustees authorizes the annexation of the SR 73 Properties into the City of Oxford; and

BE IT FURTHER RESOLVED: that the Miami University Board of Trustees consents to the granting of the annexation of the SR 73 Properties by the Butler County Board of Commissioners; and

BE IT FURTHER RESOLVED: that the Vice President of Finance and Business Services is authorized and directed to take all such actions, which he determines to be reasonably appropriate, to effectuate the annexation of the SR 73 Properties.



**OWNER INFORMATION**  
GERALD EARL DINGLEDINE  
O.R. 7506, PG. 35  
PARCEL #4610027000006

LOT 3059 CITY OF OXFORD  
STATE OF OHIO, FOR THE USE OF  
THE PRESIDENT AND TRUSTEES  
OF THE MIAMI UNIVERSITY OF  
OXFORD, OHIO  
D.B. 705, PG. 598  
PARCEL #H400038000009

LOT 3052 CITY OF OXFORD  
STATE OF OHIO, FOR THE USE OF  
THE PRESIDENT AND TRUSTEES  
OF THE MIAMI UNIVERSITY OF  
OXFORD, OHIO  
D.B. 764, PG. 535  
PARCEL #H400038000003

THE PRESIDENT AND TRUSTEES  
OF THE MIAMI UNIVERSITY OF  
OXFORD, OHIO  
O.R. 7322, PG. 1032  
PARCEL #H3600270000020

LOT 3058 CITY OF OXFORD  
STATE OF OHIO, FOR THE USE OF  
THE PRESIDENT AND TRUSTEES  
OF THE MIAMI UNIVERSITY OF  
OXFORD, OHIO  
D.B. 705, PG. 598  
PARCEL #H400038000009

LOT 3052 CITY OF OXFORD  
STATE OF OHIO, FOR THE USE OF  
THE PRESIDENT AND TRUSTEES  
OF THE MIAMI UNIVERSITY OF  
OXFORD, OHIO  
D.B. 764, PG. 535  
PARCEL #H400038000003

LOT 3052 CITY OF OXFORD  
STATE OF OHIO, FOR THE USE OF  
THE PRESIDENT AND TRUSTEES  
OF THE MIAMI UNIVERSITY OF  
OXFORD, OHIO  
D.B. 764, PG. 535  
PARCEL #H400038000003

LOT 3052 CITY OF OXFORD  
STATE OF OHIO, FOR THE USE OF  
THE PRESIDENT AND TRUSTEES  
OF THE MIAMI UNIVERSITY OF  
OXFORD, OHIO  
D.B. 764, PG. 535  
PARCEL #H400038000003

**LINE TABLE**

Line	Direction	Distance
L-1	S03°53'53"W	321.17
L-2	N83°24'08"W	168.27
L-3	S73°00'44"W	104.40
L-4	N86°28'28"W	150.33
L-5	S89°47'29"W	499.81
L-6	N70°47'55"W	105.95
L-7	S69°47'00"W	58.12
L-8	N01°29'27"E	257.24

**LINE TABLE**

Line	Direction	Distance
L-9	S89°45'00"W	200.00
L-10	S01°30'40"W	256.67
L-11	S89°54'41"W	395.36
L-12	S86°57'10"W	220.29
L-13	N41°25'14"W	15.14
L-14	S89°38'55"W	35.75
L-15	S53°33'55"W	25.41
L-16	S88°39'16"W	457.87

**LINE TABLE**

Line	Direction	Distance
L-17	N74°38'43"W	110.14
L-18	S85°17'03"W	344.92
L-19	N86°34'40"W	900.30
L-20	S88°55'25"W	350.14
L-21	S84°50'58"W	100.50
L-22	N89°26'23"W	659.60

THIS PLAT IS BASED UPON DEED RECORDS AND OTHER SOURCES AND IS NOT THE RESULT OF A FIELD SURVEY.

Drawing: 110020-000 AX  
Scale: 1" = 800'  
Drawn by: DDS  
Checked by: BRJ  
Issue Date: 04-04-11

**OXFORD-MILFORD RD.  
STATE ROUTE #73**  
PART OF ORIGINAL LOT #1  
SECTION 24, TOWN 5, RANGE 1  
OXFORD TOWNSHIP, BUTLER COUNTY, OHIO

**ANNEXATION PLAT**

318 S. College Avenue  
Oxford, OH 45056 - 513.523.4270



**Attachment C**

RESOLUTION R2011-48

WHEREAS, Miami University is an Ohio state assisted institution of higher education; and

WHEREAS, certain real property depicted on the attached *Exhibit A* is owned in the name of the President and Trustees of Miami University and used for Miami University's athletic facilities, including Yager Stadium, Rider Track and Field, the field hockey facility, and soccer and practice fields (the "Athletic Complex"); and

WHEREAS, the Athletic Complex is located contiguous to the City of Oxford corporate boundaries; and

WHEREAS, City of Oxford utility services are provided at the Athletic Complex; and

WHEREAS, Miami University wishes to maintain utility fee charges at the rates assessed to property owners within the City of Oxford corporate boundaries; and

WHEREAS, University accounting practices and procedures will be standardized throughout campus if the Athletic Complex is situated within City of Oxford corporate boundaries;

THEREFORE BE IT RESOLVED: that the Miami University Board of Trustees authorizes the annexation of the Athletic Complex into the City of Oxford; and

BE IT FURTHER RESOLVED: that the Miami University Board of Trustees consents to the granting of the annexation of the Athletic Complex by the Butler County Board of Commissioners; and

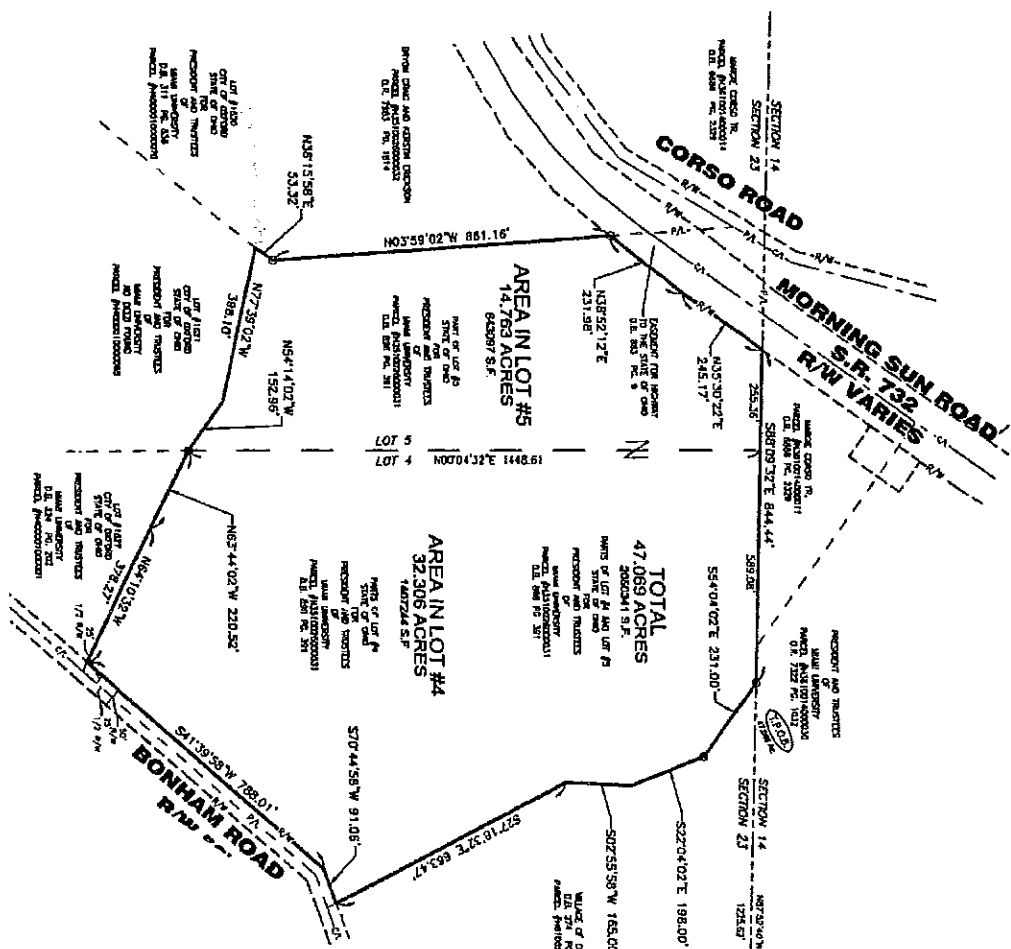
BE IT FURTHER RESOLVED: that the Vice President of Finance and Business Services is authorized and directed to take all such actions, which he determines to be reasonably appropriate, to effectuate the annexation of the Athletic Complex.

Plot Date: Oct 25 2010 - 12:00m  
Drawing Name: J:\2010\100047-0005\W\W\100047-0005\100047-0005-Layout Tab PLAT

**SURVEY LEGEND**  
7/8" = 1" = 100'  
1/4" = 1" = 100'

I HEREBY CERTIFY THAT ALL MEASUREMENTS AND MONUMENTS SET AND/OR FOUND AS SHOWN, CURVE DISTANCES ARE MEASURED ON THE ARC. ALL WORK PERFORMED IN ACCORDANCE WITH THE VARIOUS STANDARDS FOR BOUNDARY SURVEYS IN THE STATE OF OHIO.

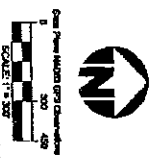
DAVID BOGOLATZ SMITH PROFESSIONAL SURVEYOR NO. 7121 DATE



- NOTES**
1. Plat David Red: D.B. 808 PG. 381
  2. Books of Entries: 025 subdivision (MD 83 Ohio (Florida Zone))
  3. Documents Used as shown
  4. Interpretation is in good condition unless otherwise shown
  5. Lines of occupancy, whenever they exist, generally agree with the boundary lines except as shown.
  6. No new monuments set.
- A Survey of this property has been recorded in volume 84 page 17 of the Butler County Engineer's record of Land Surveys.

**SURVEY REFERENCES**  
PLAT OF SURVEY BY NELSON W. CLAYTON  
DATED APRIL 22, 1847

**AREA SUMMARY**  
PART OF LOT 4 32.306 ACRES  
PART OF LOT 5 14.763 ACRES  
TOTAL TO BE ANNEXED = 47.069 ACRES



<p>www.bayerbecker.com 318 South College Avenue Oxford, OH 45056 • 513.523.4270</p>	<p><b>MIAMI UNIVERSITY</b> SECTION 23, TOWN 5, RANGE 1 PARTS OF LOT #4 AND LOT #5 Oxford Twp Butler County, Ohio</p>		<p>ANNEXATION PLAT</p>															
	<p>1/1</p>	<table border="1"> <thead> <tr> <th>Item</th> <th>Revision Description</th> <th>Date</th> <th>Drawn</th> <th>CIA</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>REVISION</td> <td>10-25-10</td> <td>BRJ</td> <td>DOB</td> </tr> </tbody> </table>	Item	Revision Description	Date	Drawn	CIA	1	REVISION	10-25-10	BRJ	DOB	<table border="1"> <thead> <tr> <th>Drawn</th> <th>Checked</th> <th>Approved</th> </tr> </thead> <tbody> <tr> <td>BRJ</td> <td>DOB</td> <td>DOB</td> </tr> </tbody> </table>	Drawn	Checked	Approved	BRJ	DOB
Item	Revision Description	Date	Drawn	CIA														
1	REVISION	10-25-10	BRJ	DOB														
Drawn	Checked	Approved																
BRJ	DOB	DOB																

#

## **Attachment D**

### **Board of Trustees Report Debra Allison, VP for IT and CIO April 29, 2011**

In the last quarterly update, I looked forward to sharing a new strategic plan for IT at this time. In the intervening months the work the SASS team has done with the Accenture and Hackett groups has thrown a new light on how information technology can best serve the immediate needs of the University. While many of the basic needs identified by our planning process remain relevant, the opportunities identified by the consultants potentially play a significant role in developing the roadmap that IT will follow in meeting those needs. As a result, we will be releasing a draft strategic plan for review by the University community that identifies potential strategic projects for the coming years, with the expectation that the plan will be influenced by the upcoming SASS decisions.

#### **SASS Update**

Opportunities for IT efficiencies and effectiveness across the University as identified by Accenture and Hackett are in hand. We are awaiting receipt of supporting detail to help us with preliminary planning. We expect the decisions by the President and Board on the SASS opportunities to direct a significant portion of our efforts for the future – both via the IT specific recommendations as well as recommendations with an IT component for other units (e.g., workflows).

#### **Sakai/Niihka**

As the pilot implementation of Sakai comes to a close, the project team is still actively working to ensure that the system is ready for the full deployment this fall. Significant work will include informing faculty and students of how this will impact their teaching and learning, and strategizing what support will be needed over the summer months.

The Niihka pilot faculty and the students enrolled in the pilot courses have been surveyed to inform the continuing work of the technical, training and support teams. A faculty team responsible for prioritizing requests for new functions within Niihka is being established.

Dr. David Goodrum, a Sakai Fellow from Indiana University, visited the Oxford campus the week of April 18. He met with the project steering team, with the staff leading the support and training efforts, and gave a presentation to faculty on how Sakai can change teaching and learning. Goodrum also gave an advance look at the newest version of Sakai that will blend social networking tools into the mix, creating an even more flexible and open environment that will allow faculty and students to collaborate in new and exciting ways. He challenged Miami faculty to become active members of the international Sakai community through participation in the evolution of Sakai and its use.

#

## **Business Intelligence/Institutional Analytics**

Miami's Business Intelligence efforts have been re-christened as the Institutional Analytics program. This change in name recognizes both the institutional and academic benefits to be gained by this sweeping effort. The Oracle BI tool suite has been purchased and installed and the Institutional Analytics team is engaged in a variety of next steps.

Responses to an RFP for consulting services to assist with installation, configuration, training, and roll out of the new tool suite are being reviewed. A new data model, marrying academic and financial data to enable analysis of revenue by campus, department and course is being created with a projected delivery date of July 1, 2011. The working team is comprised of staff from Finance, Institutional Research, Registrar, Bursar and Student Financial Assistance. A third Summer Profitability model has been completed for this summer's courses.

As Phyllis Wykoff, assistant director leading the IA effort, travels across university she is finding faculty and staff willing to embrace the power that IA can offer, even with full understanding of the work required to prepare the data and processes. Wykoff's growing expertise and passion for IA has led to invitations to speak at the University of Akron College of Business Administration BI Summit and at the North Central Conference on Summer Sessions in Chicago this spring.

## **Service Costing**

As the external consulting engagements began, the IT Services Leadership Team felt that we need better metrics to identify the true costs of delivering specific services to the University. A group within the Business and Infrastructure Services unit took on the task of creating a template that would allow us to more easily break down a service into its components and discern the costs of each component.

The model created has been reviewed internally and submitted to Gartner consultants for validation. That validation was recently achieved and we are currently developing an operational framework to extend the model across all of the major services provided by central IT.

## **Closing**

With change engulfing us from all directions – from within, at the state level, the national level and globally – information technology can be the fulcrum that leverages Miami's knowledge and processes to create a world-class 21<sup>st</sup> Century university. Successfully navigating the coming waves of change will be an exhilarating challenge.